

# Morton Grove Public Library Adult Volunteer Application

Name \_\_\_\_\_

Home Address \_\_\_\_\_  
\_\_\_\_\_

Cell Phone Number \_\_\_\_\_

E-mail Address \_\_\_\_\_

Preferred method of contact \_\_\_\_\_

Emergency Contact:

Name \_\_\_\_\_

Relationship \_\_\_\_\_

Phone \_\_\_\_\_



MORTON GROVE  
PUBLIC LIBRARY

6140 Lincoln Avenue  
Morton Grove, IL  
60053-2989

phone: 847-965-4220

Fax: 847-965-7903

mgpl.org

Do you require any special accommodations? Yes \_\_\_ No \_\_\_

If yes, please explain: \_\_\_\_\_  
\_\_\_\_\_

## **Employment History**

Previous employment experience:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Volunteer Experience: \_\_\_\_\_  
\_\_\_\_\_

Please list a reference from your volunteer or employment experience:

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_

**Education Information**

Education background (Check the last level completed):

High School/GED \_\_\_\_\_

Associate Degree \_\_\_\_\_

Undergraduate Degree \_\_\_\_\_

Graduate Degree \_\_\_\_\_

**Volunteer Interests**

Please check any of the following skills, abilities, and interests that relate to you:

\_\_\_ Clerical tasks

\_\_\_ Working with Youth

\_\_\_ Working with books

\_\_\_ Book delivery

\_\_\_ Knowledge of Microsoft Office

\_\_\_ Arts and crafts

\_\_\_ Teaching/Tutoring

\_\_\_ Knowledge of a foreign language\*

\_\_\_ Basic computer skills

\_\_\_ Working with the public

Other special interests, hobbies, skills, and abilities: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\*Which language(s) do you speak, read, and/or write?: \_\_\_\_\_

\_\_\_\_\_

**Availability**

The Morton Grove Public Library values the hours of service given by volunteers. Please indicate the time and the day(s) of the week you are available.

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday

I certify that the information given in this application is true and complete to the best of my knowledge.

Signature \_\_\_\_\_ Date \_\_\_\_\_

If you have any questions about this application, please call 847-929-5115.  
Please return the completed Application to the Info Desk or mail to:

Morton Grove Public Library  
ATTN: Jenny Massa  
6140 Lincoln Avenue  
Morton Grove, IL 60053

September/2018