



Loans, Renewals, Fines, and Services Policy

The Morton Grove Public Library is fine free on most materials.

- Each item still has a due date.
- The catalog system will automatically renew, up to 2 times, any physical items that are eligible for renewal and that are not reserved for another patron.
- Cardholders are responsible for honoring the due date.
- If an item is two weeks overdue, cardholders will be blocked and will not be able to check out any more items.
- Once the item is returned, the block is removed from the cardholder’s account.

			MG Residents	Reciprocal Borrowers		
	Loan Period	Renewals	Daily Overdue Fine	Daily Overdue Fine	Max. Fine	Item Limits
PRINT & DIGITAL						
Books New Books Magazines	3 weeks	2	\$0	\$0	\$0	150
Interlibrary Loans*	3 weeks	1	\$1	n/a	n/a	n/a
Hot Picks Books*	2 weeks	None	\$0	n/a	n/a	n/a
Downloadables*	Up to 3 weeks	2	n/a	n/a	n/a	n/a
AUDIOVISUAL						
New CDs CDs New Audiobooks Audiobooks	3 weeks	2	\$0	\$0	\$0	150
New DVDs New Blu-Rays	1 week	2	\$0	\$0	\$0	25 combined total per card
DVDs/Blu-Rays TV Shows	2 weeks	2	\$0	\$0	\$0	
New Video Games	1 week	2	\$0	\$0	\$0	25 combined total per card
Video Games	2 weeks	2	\$0	\$0	\$0	
Hot Picks DVDs* Hot Picks Blu-Rays*	3 days	None	\$0	n/a	n/a	n/a

TECHNOLOGY						
STEM Kits	3 weeks	2	\$0	\$0	\$0	10
Library of Things*	2 weeks	1	\$0	n/a	n/a	n/a
Laptops (in-house use)	3 hours	1	\$0	\$0	\$0	1
Tablets (in-house use)	1 hour	1	\$0	\$0	\$0	1
OTHER						
Tote Bag	3 weeks	2	\$0	\$0	\$0	10

* Available to Morton Grove residents

*Approved by the Morton Grove Public Library Board of Trustees, September 14, 2017.
Reviewed and approved January 10, 2019; June 13, 2019; March 12, 2020.*