



## **Exhibits and Displays Policy**

The Morton Grove Public Library provides several exhibit and display spaces that can be used by the Library and/or community members and groups for displaying artwork and collections. All exhibits and displays must contribute positively to the Library environment, be appropriate for the Library setting, and serve the cultural, educational, and informational needs of the Morton Grove community.

The Library determines which materials will be displayed, as well as scheduling, duration, and assignment of display spaces.

All applicants will be required to complete the Exhibits and Displays Proposal Form and, if accepted, the Exhibits and Displays Agreement (both documents available at [mgpl.org/exhibits](http://mgpl.org/exhibits)).

All applicants will be notified of the outcome of their proposal by e-mail or phone.

The Library's decision on the suitability of exhibits and displays is final.

The Library reserves the right to refuse or remove any exhibit or display that does not comply with these policies and guidelines.

The Library assumes no responsibility for the preservation, protection, or possible damage or theft of any item exhibited or displayed. All items placed in the Library are done at the owner's risk.