



MORTON GROVE PUBLIC LIBRARY
MINUTES OF THE BOARD OF TRUSTEES MEETING
6140 LINCOLN AVENUE
COOPERMAN ROOM (lower level)
JANUARY 9, 2020
7:00 P.M.

The Board of Trustees of the Morton Grove Public Library met on Thursday, January 9, 2020 at the Morton Grove Public Library in the Cooperman Room.

All packets were distributed on Tuesday, January 7, 2020 and an agenda was posted in the Library 48 hours prior to the meeting.

The meeting was called to order at 7:04 p.m. by President Macejak.

Those answering roll call were Trustees Gonzales, Jost, Macejak, Monzon, Pelletier, Puzzo, and Swanson.

Also present: Executive Director Leffler, Administrative Assistant Darga

APPROVAL OF REGULAR BOARD MINUTES OF DECEMBER 12, 2019

A motion to approve the December 12, 2019 Regular Board Minutes was made by President Macejak and seconded by Treasurer Gonzales.

Approved unanimously by voice vote.

APPROVAL OF THE EXECUTIVE SESSION MINUTES OF DECEMBER 12, 2019

A motion to approve the December 12, 2019 Executive Session Minutes was made by President Macejak and seconded by Secretary Pelletier.

Approved unanimously by voice vote.

ACCEPTANCE OF THE DECEMBER FINANCIAL STATEMENTS

Treasurer Gonzales reviewed and discussed the December financial statements with the Board.

A motion to accept the December financial statements as presented was made by Treasurer Gonzales and seconded by Trustee Monzon.

Ayes: Gonzales, Jost, Macejak, Monzon, Pelletier, Puzzo, and Swanson

SPECIAL MEETING FOR ANNUAL WALK-THROUGH

A special meeting was held on January 9, 2020 for the annual walkthrough with Facilities Manager Tamras as guide.

TENTATIVE SCHEDULE OF POLICY COMMITTEE MEETING

Executive Director Leffler has scheduled a Policy Committee meeting for January 27, 2020. In addition to regular review of policies, discussion will be on changes in employee handbook and paid parental leave.

STAFF REPORTS

In addition to her written report Executive Director Leffler added that she continues to work with OSG on completing 2019 projects. Executive Director Leffler and Facilities Manager Tamras met with Complete Cleaning to address concerns with their service.

CORPORATE COUNSEL

Executive Director Leffler asked to remove Corporate Counsel from Board of Trustees Regular Meeting Agenda. President Macejak agreed with removing from Agenda.

2020 PER CAPITA GRANT APPLICATION - APPLICATION REVIEW

Executive Director Leffler provided information for application process for the year 2020.

YS RENOVATION

Executive Director Leffler went over the proposal from Product Architecture + Design for YS renovations. A motion was made to approve by President Macejak and seconded by Trustee Jost.

Ayes: Gonzales, Macejak, Monzon, Pelletier, Puzzo, and Swanson

APPROVAL OF RESOLUTION NO. 2020-01 RESOLUTION AUTHORIZING TRANSFER OF FUNDS FROM THE GENERAL LIBRARY FUND 10 TO SPECIAL RESERVE FUND 20

A motion to approve Resolution No. 2020-01 *Resolution Authorizing Transfer of Funds from the General Library Fund 10 to Special Reserve Fund 20* in the amount of \$8572.38 was made by President Macejak and seconded by Trustee Puzzo. This transfer reflects excess funds in the Petty Cash account.

Ayes: Gonzales, Jost, Macejak, Monzon, Pelletier, Puzzo, and Swanson

APPROVAL EXECUTIVE DIRECTOR LEFFLER'S VACATION

A motion to approve Executive Director Leffler vacation time. A motion was made by Secretary Pelletier and seconded by President Macejak.

ADJOURNMENT

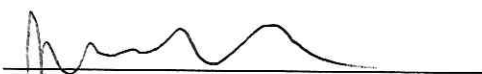
The meeting was adjourned at 7:36 p.m.

APPROVED:



President

ATTEST:



Secretary