



**MORTON GROVE PUBLIC LIBRARY  
MINUTES OF THE BOARD OF TRUSTEES MEETING  
November 11, 2021  
7:00 P.M.**

The Board of Trustees of the Morton Grove Public Library met on Thursday November 11, 2021, in the Baxter Room of the Library located at 6140 Lincoln Avenue, Morton Grove, IL.

All packets were distributed in person by Tuesday, November 9, 2021, and an agenda was posted to the Library website 48 hours prior to the meeting.

The meeting was called to order at 7:01 p.m. by President Macejak.

Those answering roll call were Trustees Gonzales, Hussain, Jost, Macejak, Pelletier, Puzzo, Flores

Also present: Executive Director Leffler; Administrative Assistant Gilbert

**SWEARING IN OF NEW TRUSTEES**

President Macejak swore in newly elected Trustees Mohammed Azam Hussain and Mark Anthony Flores.

**APPROVAL OF REGULAR BOARD MINUTES OF OCTOBER 14, 2021**

A motion to approve the regular board minutes as amended from October 14, 2021, was made by President Macejak and seconded by Trustee Jost.

Approved unanimously by voice vote.

**PRESIDENT'S REPORT**

No report.

**OCTOBER 2021 FINANCIAL REPORT**

A motion to approve the Financial Statements for October 31, 2021, was made by Trustee Gonzales and seconded by Trustee Puzzo. The Board will continue discussion and assessment of reconvening the Finance Committee.

Ayes: Macejak, Hussain, Pelletier, Puzzo, Flores, Jost, Gonzales

**FACILITIES REPORT**

A walk through of the Library Facilities will be planned for early 2022.

**PUBLIC COMMENTS – AGENDA ITEMS ONLY**

No public was present.

**STAFF REPORTS**

Executive Director Leffler is anticipating a ribbon cutting ceremony to celebrate the completion of the Youth Services renovation in early 2022. President Macejak commented that she had heard positive feedback about the One Book One Village programming.

**NEW BUSINESS**

- a) **Policy Review** – Trustee Puzzo reported that the Policy Committee met on Friday November 5, 2021, to review, refresh and edit policies. Suggestions made by the MGPL EDI Committee were implemented. Trustee Flores volunteered to join the Policy Committee.

A motion to approve the Donations, Internet Access, Public Comment, Social Networking and Spending Policies was made by Trustee Puzzo and seconded by Trustee Jost.

Ayes: Hussain, Pelletier, Puzzo, Flores, Jost, Gonzales, Macejak

**b) Illinois Libraries Present IGA** - Executive Director Leffler described the many advantages to MGPL of joining this group and its pilot program.

A motion to approve the Illinois Libraries Present Intergovernmental Agreement was made by President Macejak and seconded by Trustee Pelletier.

Ayes: Gonzales, Macejak, Hussain, Pelletier, Puzzo, Flores, Jost

**c) Sikich Engagement Letter/Master Services Agreement**

A motion to approve the Sikich Master Services Agreement was made by President Macejak and seconded by Trustee Gonzales.

Ayes: Pelletier, Puzzo, Flores, Jost, Gonzales, Macejak, Hussain

**d) Lauterbach & Amen Actuarial Services Agreement**

A motion to approve the 2022 Lauterbach & Amen actuarial services agreement was made by President Macejak and seconded by Trustee Pelletier.

Ayes: Flores, Jost, Gonzales, Macejak, Hussain, Pelletier, Puzzo

**e) 2022 Regular Board Meeting Dates**

A motion to approve the 2022 Regular Board Meeting Dates was made by President Macejak and seconded by Trustee Puzzo.

Approved unanimously by voice vote.

**f) 2022 Holiday Closings**

A motion to approve the 2022 Holiday Closings was made by President Macejak and seconded by Trustee Jost. Approved unanimously by voice vote.

**g) Director Vacation**

A motion to approve Executive Director Leffler's vacation time from 12/18/21 through 12/25/21 was made by President Macejak and seconded by Trustee Flores.

Approved unanimously by voice vote.

#### **EXECUTIVE SESSION**

A motion to go into an Executive Session at 7:48pm for the "...appointment, employment compensation, discipline, performance or dismissal of specific employees of the public body," as allowed per 5 ILCS 120/2(c)(1) was made by President Macejak and seconded by Trustee Pelletier.

Ayes: Jost, Gonzales, Macejak, Hussain, Pelletier, Puzzo, Flores

A motion was made to return to Open Session at 8:36 p.m. by President Macejak and seconded by Trustee Puzzo. Those answering roll call were Gonzales, Macejak, Hussain, Pelletier, Puzzo, Flores, Jost

Also present: Executive Director Leffler

#### **COMMUNICATIONS**

The Board commented on the Ezra Jack Keats Foundation Grant and a Striking Libraries postcard. Trustee Gonzales shared a very positive encounter she had in the community with a library patron.

#### **PUBLIC COMMENTS – AGENDA ITEMS**

There were no members of public present.

ADJOURNMENT

The meeting was adjourned at 8:44 p.m. by President Macejak.

APPROVED:

  
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President Macejak

ATTEST:

  
\_\_\_\_\_  
Secretary