



MORTON GROVE PUBLIC LIBRARY

6140 Lincoln Avenue, Morton Grove, IL 60053-2989 • 847-965-4220 • www.mgpl.org

**MORTON GROVE PUBLIC LIBRARY
MINUTES OF THE BOARD OF TRUSTEES MEETING
6140 LINCOLN AVENUE
COOPERMAN ROOM (lower level)
JUNE 13, 2019
7:00 P.M.**

The Board of Trustees of the Morton Grove Public Library met on Thursday, June 13, 2019 at the Morton Grove Public Library in the Cooperman Board Room.

All packets were distributed on Tuesday, June 11, 2019 and an agenda was posted in the library forty-eight hours prior to the meeting.

The meeting was called to order at 7:01 p.m. by President Macejak.

Those answering roll call were Trustees Gonzales, Macejak, Monzon, Pelletier, Puzzo and Swanson

Also present: Director Leffler, Administrative Assistant Miyamoto, Head of Circulation Ray

SWEARING IN OF NEW TRUSTEES

President Macejak swore in the re-elected trustees: Carlotta Gonzales, Erich Monzon, Joanne Pelletier, Laima Puzzo and the newly elected trustee: Mick Swanson. Oath Certificates were signed and received by each elected trustee.

APPROVAL OF THE REGULAR BOARD MEETING MINUTES OF MAY 9, 2019

A motion to approve the May 9, 2019 Regular Board Meeting Minutes was made by President Macejak and seconded by Trustee Monzon.

Approved unanimously by voice vote.

PRESIDENT'S REPORT

President Macejak represented the library in the Memorial Day event. This was the first time the library participated in this event.

President Macejak will not be available to attend the board meeting on July 11, 2019.

Discussion will follow under new business on changing the July meeting date.

ACCEPTANCE OF THE MAY FINANCIAL STATEMENTS

Treasurer Gonzales reviewed and discussed the May financial statements with the board.

A motion to accept the May financial statements as presented was made by Treasurer Gonzales and seconded by Secretary Pelletier.

Ayes: Gonzales, Macejak, Monzon, Pelletier, Puzzo and Swanson

STAFF REPORTS

Director Leffler added that the library will be participating in the Morton Grove July 4th Parade. Fifteen staff and Trustees Macejak and Pelletier will be walking in the parade.

The Morton Grove Public Library received a \$6,000 rebate from CCS (Cooperative Computer Services) due to a higher than anticipated development fund balance.

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Director Leffler introduced the new library logo to the board. The introduction of the logo to the public will be in stages. We will begin rebranding efforts in July, and the new logo will officially be introduced to the public in September.

APPROVAL OF RECIPROCAL BORROWER LOAN LIMITS OR LIBRARY CARD POLICY

Head of Circulation Ray and Director Leffler proposed changing the Reciprocal Borrower loan limits. Head of Circulation Ray outlined the rationale behind this proposed change in detail to the board.

A motion to approve the Reciprocal Borrower Loan limits (a subsection of the Library Card Policy) with changes as presented was made by President Macejak and seconded by Trustee Monzon.

Ayes: Gonzales, Macejak, Monzon, Pelletier, Puzzo and Swanson

UPDATE OF 6200 LINCOLN AVENUE BUILDING

Director Leffler announced that the buyer has decided not to purchase the 6200 Lincoln Avenue building. The library's broker, Brian Ripp, put the property back to active and has scheduled showings for next week.

VACANT TRUSTEE POSITION

Director Leffler presented the dates to post for the open trustee position. The board agreed with Director Leffler's suggestion to post the position early next week. Applications will be accepted through July 26, 2019.

NOTIFICATION OF PREVAILING WAGES RESOLUTION

Director Leffler explained the notification from Ancel Glink outlining changes to the Prevailing Wage law that states that we no longer have to pass a Prevailing Wage resolution. We are still required to pay prevailing wage.

APPROVAL OF RESOLUTION NO.2019-2 RESOLUTION TO ADOPT A NON-RESIDENT LIBRARY FEE

A motion to approve Resolution No.2019-2 Resolution to Adopt a Non-Resident Library Fee was made by Secretary Pelletier and seconded by President Macejak.

Ayes: Gonzales, Macejak, Monzon, Pelletier, Puzzo and Swanson

ACCEPTANCE OF THE MEETING ROOM POLICY

A motion to accept the revised Meeting Policy was made by Secretary Pelletier and seconded by Trustee Monzon.

Ayes: Gonzales, Macejak, Monzon, Pelletier, Puzzo and Swanson

APPROVAL OF CLOSING THE LIBRARY ON FRIDAY, AUGUST 16, 2019

A motion to approve closing the library on Friday, August 16, 2019 for carpet cleaning was made by President Macejak and seconded by Trustee Puzzo.

Ayes: Gonzales, Macejak, Monzon, Pelletier, Puzzo and Swanson

COMMITTEE APPOINTMENTS

Committee appointments will be made at a later date once a new trustee has been appointed to fill the vacant position.

SCHEDULE ANNUAL WALK-THROUGH

The board decided to schedule the annual walk-through at a later date, probably in September as has been done in previous years.

JULY BOARD MEETING SCHEDULE

Due to scheduling conflicts, the board rescheduled the July meeting. The new meeting date is Thursday, July 18, 2019.

COMMUNICATIONS

Trustee Puzzo shared positive feedback she received from a Morton Grove resident about the MGPL Front Porch Concert and the Summer Reading Kick Off on Friday, June 7, 2019.

Director Leffler announced that all elected trustees will need to take the online Open Meeting training. The Certificate of Completion should be turned in to the library's Administration office to be filed.

ADJOURNMENT

The meeting was adjourned at 8:24 p.m.

APPROVED:


President

ATTEST:


Secretary