



# MORTON GROVE PUBLIC LIBRARY

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MINUTES OF THE BOARD OF TRUSTEES MEETING  
6140 LINCOLN AVENUE  
COOPERMAN ROOM (lower level)  
FEBRUARY 13, 2020  
7:00 P.M.

The Board of Trustees of the Morton Grove Public Library met on Thursday, January 9, 2020 at the Morton Grove Public Library in the Cooperman Room.

All packets were distributed on Tuesday, February 11, 2020, and an agenda was posted in the Library 48 hours prior to the meeting.

The meeting was called to order at 7:00 p.m. by President Macejak.

Those answering roll call were Trustees Gonzales, Jost, Macejak, Pelletier, Puzzo, and Swanson.

Also present: Executive Director Leffler, Administrative Assistant Darga

### APPROVAL OF REGULAR BOARD MINUTES OF JANUARY 9, 2020

A motion to approve the January 9, 2020 Regular Board Minutes was made by President Macejak and seconded by Trustee Jost.

Approved unanimously by voice vote.

### ACCEPTANCE OF THE JANUARY FINANCIAL STATEMENTS

Treasurer Gonzales reviewed and discussed the January financial statements with the Board.

A motion to accept the January financial statements as presented was made by Treasurer Gonzales and seconded by Trustee Jost.

Ayes: Gonzales, Jost, Macejak, Pelletier, Puzzo, and Swanson

### APPROVAL OF POLICY CHANGES

A number of policy changes were discussed by Executive Director Leffler and the board. Review of and revision as necessary were to the policies for Computer and Technology Use, Investment, Patron Code of Conduct, and Volunteer policies. The board also reviewed and approved a new policy for paid Parental Leave. A motion to approve the slate of policy recommendations was made by Secretary Pelletier and seconded by Trustee Puzzo.

Approved unanimously by voice vote.

TENTATIVE SCHEDULE OF POLICY COMMITTEE MEETING

Executive Director Leffler reminded the Board that there is a Policy Committee meeting on March 30, 2020.

STAFF REPORTS

In addition to her written report Executive Director Leffler gave the Board more information on the automated welcome emails that have been created by the Marketing & Engagement Department. Executive Director Leffler announced the retirement of Adult Services Manager Natalya Fishman, effective July 17, 2020. Executive Director Leffler plans on posting the position in mid-May with the hopes of having the position filled by August 1, 2020.

YS RENOVATION

Product Architecture + Design gave an introductory presentation to the board outlining a number of recent library projects that they are either working on or have completed. Executive Director Leffler and Youth Services Manager Courtney Schroeder will continue to work with them on plans for MGPL. Product Architecture + Design will present options at the March meeting.

OPEN MEETING ACT COMPLIANCE

Trustee Macejak made a motion to release the Executive Session minutes dated July 19, 2019; November 14, 2019 and December 12, 2019, seconded by Trustee Swanson. Approved unanimously by voice vote. Trustee Macejak made a motion to destroy the recorded session dated January 11, 2018, seconded by Trustee Swanson. Approved unanimously by voice vote.

ADJOURNMENT

The meeting was adjourned at 8:18 p.m.

APPROVED:

  
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President

ATTEST:

  
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Secretary