



**MORTON GROVE PUBLIC LIBRARY
MINUTES OF THE BOARD OF TRUSTEES MEETING
SPECIAL MEETING
VIRTUAL LOCATIONS
APRIL 2, 2020
3:00 P.M.**

The Board of Trustees of the Morton Grove Public Library met on Thursday, April 2, 2020 on Zoom.

All packets were distributed via email on Tuesday, March 31, 2020, and an agenda was posted to the Library website 48 hours prior to the meeting.

The meeting was called to order at 3:06 p.m. by President Macejak.

Those answering roll call were Trustees Gonzales, Jost, Macejak, Monzon, Pelletier, Puzzo, and Swanson.

Also present: Executive Director Leffler, Administrative Assistant Darga

PUBLIC COMMENTS

There were no public comments.

EXECUTIVE DIRECTOR UPDATE

Executive Director Leffler updated the Board on the COVID-19 pandemic and the library's response. The building remains closed. Ed is picking up mail from the post office and management comes into the library periodically to check the mail. The outdoor book drop remains closed. Due dates for materials are extended to June 1, 2020. Administration comes in weekly to pay bills. Executive Director Leffler is conducting weekly staff meetings on Friday mornings via Zoom. Executive Director Leffler is attending many virtual meetings with various government entities and keeping up with staying compliant with the Families First Coronavirus Relief Act. The MGPL website offers a link for the library at home. Various programs are being set up for virtual viewing. Although many other libraries have canceled programs through August, at this point MGPL has only canceled through May. The situation will be closely monitored, and changes will be made as needed. The library staff continues to take webinars and mandatory training that is required by law.

RESOLUTION AUTHORIZING THE PAYMENT OF CERTAIN ROUTINE AND RECURRING EXPENSES

Executive Director Leffler presented this resolution to the board so that the bills that the library receives regularly can be paid with just the signature of Executive Director Leffler. Due to the stay home order the library cannot have Treasurer Gonzales come into the library to also sign the checks.

A motion was made to pass the resolution by President Macejak, seconded by Trustee Pelletier.

Ayes: Gonzales, Jost, Macejak, Monzon, Pelletier, Puzzo, and Swanson.

CANCELLATION OF REGULAR BOARD MEETING OF APRIL 9, 2020

President Macejak made a motion to cancel the regular board meeting scheduled for April 9, 2020.


Seconded by Trustee Puzzo.

Ayes: Gonzales, Jost, Macejak, Monzon, Pelletier, Puzzo, and Swanson.

ADJOURNMENT

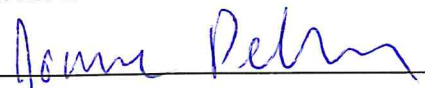
The meeting was adjourned at 3:30 p.m.

APPROVED:



President

ATTEST:



Secretary