



**MORTON GROVE
PUBLIC LIBRARY**

LIBRARIAN'S REPORT

March 2021

Pam Leffler, Executive Director

Administration

After being closed since November 2020, the Library once again reopened to the public on March 15! We had originally planned to reopen on March 1 but pushed that back to March 15 due to construction activity on the lower level. There are occupancy and time limits in place, but patrons are thrilled to once again be allowed in the building. I am hopeful that with the lower levels of COVID and the continuing increase of vaccinations in the county and state that we can remain open and not have to close to the public again. We continue to do curbside a few days each week, but usage has continued to fall as more people get used to once again coming into the building. While we won't ever completely eliminate curbside services, we are looking at ways that make the service less staff labor intensive. More to come on that in the future as those changes are incorporated into our regular services

Renovation activity in the lower level continues. It is exciting to see different areas of the Youth Services Department and staff spaces take shape! While the lower level of the library building has basically been gutted, we have tried to address some other issues such as further asbestos abatement, reworking some of the vents, redoing old plumbing, etc. while still staying within budget and on schedule. Our Project Manager from SMC, Jason Perkunas, has been extremely helpful in this process. We have been documenting the renovation on our Facebook pages and in pictures, but I hope to schedule a special board meeting in April to allow the Board to do an in-person walk-through of the space.

Youth Services/Lower-Level Renovation

- YS and lower-level renovation activities continue, and I had several meetings with library staff, the architects, and our project manager/site superintendent from SMC, Jason Perkunas throughout the month.
- As mentioned above, we have discovered additional areas that contain asbestos that must be abated as well as projects that make the most sense to address now while it is relatively easy and less expensive to do so.
- Project Manager Jason Perkunas has provided an updated budget worksheet that reflects the most recent costs associated with the project and the various alternates.
- Pay application #2 for March has been included in your packets for approval. As explained last month, the pay applications are reviewed by SMC, the architects, and then passed on to the Library for pay approval by the Board each month.
- Updates and photographs of the renovation can be found on the library website at mgpl.org/renovation.

Personnel

- I conducted several interviews via Zoom for the Administrative Assistant position and narrowed my choice down to 3 candidates. Technical Services Manager Helga Scherer and I interviewed 2 of those candidates in person (the third candidate was no longer interested in the position), and after much discussion, I offered the position to Susanne Gilbert of Morton Grove. Susanne accepted our offer and is scheduled to start in mid-April. I am really looking forward to not only having the Admin Assistant position filled again, but specifically having Susanne in that role, as I think she will be a great help in developing and updating procedures, general organization of files, and the payment and processing of bills and invoices, to name just a few of the tasks ahead of us.
- I am beyond pleased to report that, as of this writing, 89% of the library staff have received at least the first dose of a COVID vaccine. While the library continues to follow strict masking and social distancing rules, the fact that so many of our employees are or will shortly be fully vaccinated allows us to serve the Morton Grove community better and more safely.
- Other staff activities have been reported in the Department reports.

Automation & Technology

- The new telephone installation took place on Tuesday, March 16. Jerry Goodman from OSG was onsite all day to assist. I'm happy to report that overall, this process went much more smoothly than I could have anticipated. The increased functionality of the new system has also been very beneficial. As primary administrator of the system, I can make a variety of changes to the system via the online administration portal myself. When I have had to contact Comcast for support, they have been very responsive. Technical Services Manager Helga Scherer and Marketing & Engagement Manager Chad Comello have been given Service Manager roles in the new system as well, and their help during this process has been invaluable.
- OSG continues routine and general maintenance of our computers and other automation systems.

Legal/Financial/Policy

- At long last I have submitted *all* documentation for the audit. This process has taken longer and been more cumbersome than usual due to it all being done completely online and via email and due to the absence of an administrative assistant. While necessary, I spent a lot of time copying files and uploading them for the auditors. I hope to schedule the annual presentation of the audit for our May meeting.
- The Policy Committee is scheduled to meet on April 1 to review several policies for full Board approval at the April meeting.

Facilities

- The gutter that came down earlier in the year due to the build-up of ice and snow was repaired and replaced at the end of March. We had a difficult time getting companies to contact us regarding repair probably due to the severity of the late winter weather and sheer number of homes/buildings that needed gutter repair. However, we were happy with the work done by the company that we hired, and we will be asking them to give us some ballpark cost estimates for complete replacement of all gutters tentatively planned for next year.
- Additional information on the building and grounds can be found in the report from Facilities Manager, Ed Tamras.

Miscellaneous

- I have been working with Marketing & Engagement Manager Chad Comello on our Paycom online applicant process and new employee onboarding experience. One of Chad's roles as M & E Manager is staff engagement. Applying for positions and onboarding are the two earliest touchpoints for introducing new hires to the Morton Grove Public Library. Chad's assistance in making that a positive experience for new hires and managers has been extremely helpful.

Events/Programs/Meetings

Admin Asst interviews	March 5, 6, 8, 11, 19
All Staff meetings	March 12
CCS Executive Committee	March 10
CCS Long Range Planning Committee	March 25
Department Manager meetings	March 17, 31
ECC All Member Annual meeting	March 4
ILA Trustee Workshop	March 13
Joint Library Programming Cmte Mtg	March 25
Library Board of Trustees Regular Mtg	March 11
North Suburban Library Directors	March 8
Paycom Onboarding training	March 2, 11, 25
SMC – Owner/Architect/CM meeting	March 9, 23

Besides meetings listed above, I had several meetings throughout the month with Department Managers and other staff on a variety of personnel, collection, and building related issues.

MGPL Adult Services March 2021 Report

Melissa Mayberry, Adult Services Interim Manager

At the start of the month, we were busy with questions about when the library would reopen and what that would look like. When the doors opened back up to the public, it was so wonderful to see our patrons in person again. Everyone was so grateful and simply wonderful. We also saw a lot of new faces in the building, many were patrons who applied for library cards online coming in and asking where they can pick up their new cards!

Programming

This month we presented 21 programs with 356 attendees. We had distinctive programs by outside presenters on topics such as car maintenance and the history of knitting. AS staff also have been busy creating and presenting programs themselves. Some, such as cupcake decorating, draw on the unique talents of staff. Other programs, such as Backing up Photos Online, required staff to adapt technology training to the online environment.

40 Senior Activity kits went out with much praise and gratitude from recipients. In addition to the selection of brain game puzzles and coloring pages, this month we included Cards of Kindness created by 2nd graders at Park View School and a container of youth and fun- Play-Doh!

We handed out 3 ESL kits, which contain a copy of English Easy News as well as other hand selected language learning resources. These kits have been picked up by ESL learners themselves as well as those picking up for family members. We believe demand will grow as word gets out.

With homebound services restarted, this month we delivered 135 items in 19 visits. These visits follow covid-safe protocols and are greatly appreciated by our patrons who are unable to come to the library.



This month we distributed 12 LitLoot boxes containing handpicked books and other fun goodies. We received great feedback for this teen program that began in February.

“Hi Ms. Cailyn, I really enjoyed my LitLoot Book, "Dear Haiti, Love Alaine". While I have previously read Monday's Not Coming, it was a good choice, as it is a read I thoroughly enjoyed. For next month, could you please send a realistic or historical fiction book?

Thanks, Arfa

P.S I also really enjoyed putting together the puzzle.”

Website-Related Projects

Mark worked with our database vendors and OCLC to coordinate the move to a new remotely hosted EZ proxy server. This transition went smoothly and there was only a small amount of time that our databases could not be accessed by patrons.

Alissa created a Tomato Club webpage with useful resources patrons can utilize as they grow their tomatoes from seed. This page will be continuously updated as we proceed through the growing timeline and will include videos to document the progress of the tomato plants and photos from the various events.

We added another video to our One Minute Book Talk series. We currently have 3 videos on our YouTube page with a total of 134 views. We will be adding a link to these videos on our webpage to give patrons easier access.

Book Rivers and Record Sets

- Women's History Month
- Nutrition Awareness
- Best New History
- New YA Releases
- Who Run the World (Girls)
- March Into a New Series
- Stop Asian Hate

Book Picks

- Responded to 1 request with a selection of 7 titles

Blog Post

- From Seed to Sandwich, Garden Together with the MGPL Tomato Club

Continuing Education/Meetings/Webinars

- Edmund attended NWVAN zoom meeting
- Rebecca attended Bookends & Beginnings Author Event: Elizabeth Wetmore, Valentine
- Rebecca attended B&N Virtual Event: Barack Obama in Conversation with Isabel Wilkerson
- Rebecca attended ECC/DLIL Annual All Member Meeting
- Cailyn attended 20s and 30s Programmers Networking Group
- Cailyn attended YALD networking meeting
- AS Staff continued participating in the United Way Equity Challenge
- AS staff met individually with Melissa to discuss goals for this year
- AS staff attended all staff zoom meeting

MGPL Circulation Services
March 2021 Report
Jeffrey Ray, Circulation Services Manager

Patrons:

- 58 New Patron Registrations

Staff:

- 3/16 Attended LACONI program Preparing for Weary Covid Customers and Coping with Compassion Fatigue.
- 3/18 Attended LACONI Governing Board meeting to discuss strategic goals and future programming.

MGPL Facilities
March 2021 Report
Edmon Tamras, Facilities Manager

- In process of changing outdoor lighting timers from analog to digital for time accuracy, ease of time changes, and maintenance free from time triggers loosening. Currently, only one has been replaced controlling the main entrance of the library on Lincoln Ave.
- Damaged gutter repaired on 3/31.
- Weekly: drain the fire sprinkler system, drain water from the drinking fountains.
- General maintenance and upkeep of the library building and grounds.

MGPL Technical Services
March 2021 Report
Helga Scherer, Technical Services Manager

- Helga spent a significant amount of time in March assisting the Director with preparation for the installation of the new telephone system and on personnel issues, specifically the interviewing and hiring of the new Administrative Assistant. She also assisted with preparation for the reopening of the building to the public.
- Technical Services staff continued to perform regular acquisitions, processing, and cataloging work.
- A more detailed report will follow next month.

MGPL Marketing & Engagement
March 2021 Report
Chad Comello, Marketing & Engagement Manager

Web

- Uploaded videos for Brain Bytes, Folk & Fairy Tales, and One Minute Book Talks
- Created webpage for Tomato Club at mgpl.org/tomato
- Worked on establishing an applicant tracking procedure in Paycom

Design

- Completed the April/May newsletter issue
- Karina and Bettina created event graphics for social media
- Karina created various print materials for Adult Services, including program handouts
- Karina created graphics for new Tomato Club, including logo and handouts
- Bettina created the April StoryWalk for *If You Plant A Seed*
- Bettina created a “Little Magic Morsels Cookbook” for Mother-Daughter Book Club
- Bettina completed revamping of DIY Storytimes printable PDFs
- Bettina completed summer reading program graphics
- Bettina created monthly community flyers for posting at our Metra station shelf

Promotion

- Sent weekly e-newsletter through Savannah
- Posted on social media accounts
- Posted photo updates from the YS renovation to the Facebook photo album
- Bettina posted select events to Patch and Tribune Things to Do online calendars

Meetings/Training/Etc.

- Weekly meetings for the Marketing department and managers
- March 5: Recharge Committee meeting (Chad)
- March 5 & 19: Fast Forward Library Leadership seminar series (Chad)
- March 11 & 25: Paycom training (Chad)
- March 19: ILA Marketing Forum (Chad)
- March 19: Middle Managers roundtable (Chad)

MGPL Youth Services March 2021 Report

Courtney Schroeder, Youth Services Manager

Mid-month, as we re-opened, I heard a lot from staff about how excited they were to be interacting with patrons again face-to-face. While we can do our jobs remotely and virtually, there is something about interacting with kids and giving live recommendations for books to read that cannot be replaced with a computer screen. We're all looking forward to the summer as we increase our in-person interactions.

Programming

In March, we provided 43 programs for 1900 people (Zoom programs are actual attendance numbers, Facebook Live/Streaming program numbers are of views as of the end of the month).

We continue to have great success with the **STEMonade Stand**, giving out 502 kits this month. This month we hit another milestone as we've now passed out 4,000 kits over the last 9 months. What a success! While it was the initial brainchild of Jess, many staff members have contributed to the success of the initiative by creating kits, refilling the stand, and reminding families to stop by to pick up kits regularly.



We are getting good participation in our book clubs. This month, Jess' **Guys Read** group read *The Mighty Odds*, where:

“It felt important that we were able to talk about bullying and racism between ragging about the characters' awful superpowers. At the end, the guys and their moms had a lot of fun discussing ways to turn awesome superpowers into wimpy versions (e.g., what if Spider-Man shot frosting instead of webs, or if Storm could only summon a light drizzle?) and creating their own exceedingly specific and not-at-all-cool powers.”

While cleaning out the workroom for construction, we found that there was a ton of craft supplies that either would dry out before we reopen into the new space or were left over from previous programs and not needed anymore. Not wanting to throw away tons of craft supplies, we created 25 family '**Boredom Buster Bags**' for spring break so that kids could get creative and give parents a break from coming up with fun things to do while they were out of school. All of them were picked up and 72 kids participated.

At the end of the month, we had a lot of fun with programs for spring break and getting to interact with kids we don't typically see. Amy's **LEGO Builders** and Leslie's **Drama Club** both had great participation this month. We also had a great response to our March **StoryWalk** book, *A Unicorn Named Sparkle* by Amy Young. We're excited to continue the StoryWalk through the summer and are waiting on confirmation that we'll be moving it offsite to various parks for the months of June, July, and August.

Outreach

This month, Debbie visited (virtually) with the preschool classes at Park View and had a second visit with

a group of students through MNASR. Brittany read stories with Kindergarten to 4th Grade classes at Park View and created a video to show students what to expect when they visit the Library during construction. We're hoping the video will inspire kids to come visit us and make them more comfortable when they do.

Professional Development/Training/Meetings

In March, the Youth Services staff virtually attended the following professional development and training meetings in addition to the all-staff meeting and our Youth Services department as well as watching training videos on our new phone system:

- Amy attended the Booklist webinar, Mental and Emotional Wellness for Young Readers.
- Amy, Debbie, and Brittany finished their United Way Equity Challenge course.
- Brittany and Amy watched the Ryan Dowd webinar, Unattended Children: How to Talk to Parents About Their Children's Behavior.
- Debbie attended the New America presentation, Public Libraries and the Pandemic: Digital Shifts and Disparities to Overcome.
- Debbie attended the local networking meeting for the Children's Music Network.
- Jess attended the LACONI YSS Board Meeting.
- Brittany is taking part in a class through University of Wisconsin-Madison on Collection Management with an Anti-racist Lens.
- Debbie attended the ECA Discussion on the American Recovery Act.
- Courtney watched the webinar, Rooting out Racism.
- Amy watched the Booklist webinar, Must-have Middle Grade Reads
- Brittany attended the School Facilitators Networking Group meeting.
- Debbie attended the Infant Toddler Conference, which included workshops: enhancing connection with babies and toddlers, self-care for infant and toddler caregivers, and how language impacts racial equity in infant/toddler programs.
- Debbie attended the Early Childhood Advocacy (ECA) steering committee meeting.

Programming Statistics - March 2021

Program Name:	# of sessions	Total Attendance
Adult Programs	21	356
Chair Yoga (Zoom)	4	142
Tai Chi (Zoom)	2	34
Meditation (Zoom)	1	7
The Whys and Whens of Car Maintenance (Zoom)	1	8
Meet the Author: Shreve Stockton (Zoom)	1	11
The History of Knitting (Zoom)	1	22
Name That Tune (Zoom)	1	4
Cupcake Decorating for Beginners (Zoom)	1	30
Backing Up Your Digital Photos (Zoom)	1	12
Kanopy Club (Zoom)	1	1
Exploring Spices(Zoom)	1	12
Between the Lines (Zoom)	1	9
Book Chat (Zoom)	1	5
LitLounge (Zoom)	1	12
Book Talk (Phone)	1	4
Senior Activity Kits	1	40
ESL Kits	1	3
Teen Programs	1	12
LitLoot	1	12
Youth Programs	43	1900
1000 Books Before Kindergarten (Zoom)	1	27
Bedtime Stories & More	1	115
Book Bash (Zoom)	1	1
Boredom Buster Craft Bags	1	72
Brain Bytes (Facebook/YouTube/Instagram)	2	174
Chess Academy (Zoom)	1	12
Crafty Saturday	1	33
Doodle Inspiration (Zoom)	1	7
Drama Club (Zoom)	1	11
Escape Room (Zoom)	1	7
Family Engineering Night (Zoom)	1	3
Family Yoga (Zoom)	1	2
Famished for Fiction (Zoom)	1	3
Folk & Fairy Tales (Facebook/YouTube)	1	147
Guys Read: The Mighty Odds	1	9
Jr. Escape Room (Zoom)	1	4
Lego Builders (Zoom)	1	12
Listen Up (Facebook)	5	378
Mother-Daughter Book Club (Zoom)	1	16
Nintendo Switch Gaming (Zoom)	1	4
Preschool Storytime (Zoom)	3	60

STEMonade Stand	5	502
Toddler Time (Zoom)	3	29
Tots Dealing with Big Feelings: Sad (Zoom)	1	8
Tween Game Party (Zoom)	1	2
Wee Read (Facebook)	4	255
Wings of Fire Trivia (Zoom)	1	7
Library-Wide Programs	0	0
Talks/Tours inside the Library		
Youth Services	0	0
Adult/Teen Services	0	0
Talks/Tours outside the Library		
Youth Services	29	825
MNASR (Virtual Storytime)	1	7
Park View (Virtual Storytime)	2	18
Park View (Virtual Booktalk)	13	600
Park View (Virtual Library Tour)	13	200
Adult/Teen Services	0	0

**Morton Grove Public Library
Monthly Statistics
For 03/2021**

The Checkout numbers and Renewal numbers exclude in-house cards as well as test cards

The line that reads "Number Of Items Currently Out" counts items with these Item Statuses :

'Checked Out', 'On loan to another library', 'Awaiting Pickup', 'In transit to another library', 'In-Transit to Home Library'

For More Information: <https://www.learning.ccslib.org>

Transaction Type	Transaction SubType	NUMBER OF PATRONS ITEMS TRANSACTIONS
Checkins at your stations	Leap Check in	7497
Checkins at your stations	Checkin Leap In Hous	109
Checkins at your stations	Quick Check in	18
Checkins at your stations	Self Check in	1
Checkins at your stations	Normal	2
	Total Checkins	7627
Checkouts at your stations	Leap Checkout and Renewal	7542
Checkouts at your stations	Circ Checkout and Renewal	6
Checkouts at your stations	Self check Check out	1486
	Total Checkouts	9034
Renewals at your stations	Auto-renewal	4591
Renewals at your stations	Power PAC Renewal	359
Renewals at your stations	Leap Checkout and Renewal	263
Renewals at your stations	Self check Check out	7
	Total Renewals	5220
Number of your Library's items checked out system-wide		8260
Number of your Library's unique items checked out system-wide		7690

Holds Placed through your interface		5293
Holds placed for/by your patrons		5443
Holds Held		5469
Holds Located		0
Holds Checkedout		4983
Holds Expired		2
Holds Cancelled		477
Holds Unclaimed		404
Number Of Items Currently Out		8737
Existing "MortonGrove" patron received new barcode		15
Patron Expiration Date Extended More Than 30 Days:		55
Count of physical patron records at beginning of 03/2021		12382
Minus Patron records physically deleted		1657
Minus Patron library was changed from "MortonGrove" to some other CCS librar		4
Plus Patron records physically added		58
Plus Patron library was changed from some CCS library to "MortonGrove"		10
Count of physical patron records at end of 03/2021		10789
Minus In-House and Test Cards		15
Minus Expired Cards		1656
Unexpired Patrons on file		9118
Leap Registration	Patron Lib=MortonGrove	58
Leap Registration	Patron Lib=CCSL	3
Pac Registrations from 03/2020 thru 02/2021 - All		1
Pac Registrations from 03/2020 thru 02/2021 - Converted		0
Pac Registrations from 03/2020 thru 02/2021 - Conversion Rate		0.00%

Morton Grove Public Library
MONTHLY CCS INTERLIBRARY LOAN ACTIVITY
03/2021 - 03/2021

*Circulation between a library's branches is excluded from these numbers.
For example, circulation of an Algonquin Main item at Algonquin Branch is excluded.*

The columns are labeled as follows:

1. Lending Library
2. Intra-CCS - To CCS Libraries
3. Other Ill. - To Other Libraries or Systems in Illinois
4. Outside Ill. - To Libraries Outside of Illinois
5. Total - Total Sent by Lending Library
6. Percent Held - Lending Library Holdings to System Wide Holdings
7. Percent Intra-CCS - Lending Library Intra-CCS ILL to System Wide Total Intra-CCS ILL

Lending Library	Intra-CCS	Other Ill.	Outside Ill.	Total	Percent Held	Percent Intra-CCS
Algonquin	3,477	318	43	3,838	3.41	4.50
Cary	1,692	71	12	1,775	3.01	2.19
CCSL	1	0	0	1	0.00	0.00
Crystal Lake	0	0	0	0	3.06	0.00
Des Plaines	4,794	355	363	5,512	5.47	6.20
Ela	3,840	139	0	3,979	3.38	4.97
Evanston	3,402	166	79	3,647	7.39	4.40
Fox River Valley	3,575	59	15	3,649	2.90	4.62
Fremont	3,199	82	20	3,301	1.93	4.14
Glencoe	1,318	58	18	1,394	2.32	1.70
Glenview	4,231	198	93	4,522	5.19	5.47
Grayslake	3,932	133	76	4,141	3.39	5.09
Highland Park	2,470	124	43	2,637	4.17	3.19
Huntley	1,386	2	0	1,388	2.80	1.79
Indian Trails Public Library	2,291	127	34	2,452	3.63	2.96
Lake Forest	1,779	1	0	1,780	3.03	2.30
Lake Villa	3,050	106	25	3,181	2.84	3.94
Lincolnwood	1,483	16	2	1,501	2.00	1.92
McHenry	2,275	43	13	2,331	2.68	2.94
Morton Grove	1,723	36	15	1,774	3.53	2.23
Niles	4,349	1	0	4,350	5.05	5.63
Northbrook	4,188	229	137	4,554	4.85	5.42
Palatine Public Library	5,704	141	1	5,846	4.47	7.38
Park Ridge	2,770	71	45	2,886	3.52	3.58
Prospect Heights	1,825	36	18	1,879	2.50	2.36
Round Lake	1,617	26	45	1,688	3.34	2.09
Wilmette	4,074	115	43	4,232	4.96	5.27
Winnetka-Northfield	1,554	29	15	1,598	1.77	2.01
Zion-Benton	1,316	60	44	1,420	3.39	1.70
Total	77,315	2,742	1,199	81,256	100.00	100.00

2021 Statistics -- Morton Grove Public Library

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD Total	Prev YTD	Prev YrMo
CIRCULATION															
														2020	Mar-20
Total Checkouts (physical material)	6689	5,857	9,034										21,580	35,821	8,509
Total Renewals (physical material)	5237	5,532	5,220										15,989	22,862	4,396
Downloads/Streaming															
ebooks	2,197	2,129	2,255										6,581	4,968	2,058
eAudiobooks	1,320	1267	1,326										3,913	3,181	1,157
Movies	868	802	753										2,423	1,824	896
Music	127	98	86										311	280	114
Magazines	222	300	301										823	321	130
TOTAL	16,660	15,985	18,975	0	0	0	0	0	0	0	0	0	51,620	69,257	17,260
In House Use	80	0	109										189	1,979	1,979
COLLECTIONS															
Adult/Teen Collection															
Books	52,649	52,409	52,912												52,463
CDs (music)	4,847	4,525	4,561												5,247
Audiobooks	2,018	2,024	2,032												1,985
DVDs/Blu-ray	9,948	9,900	9,930												9,676
Videogames	647	651	574												581
Laptops	7	7	7												5
Hotspots	20	20	20												20
Serials (Title count)	185	185	185												231
Microforms	209	209	209												209
Library of Things	55	55	59												n/a
Youth Collection															
Books	41,745	42,126	42,303												43,612
CDs (music)	848	848	847												828
Audiobooks	593	593	593												683
DVDs/Blu-Ray	4,440	4,451	4,451												3,968
Videogames	533	531	531												471
Serials (Title count)	23	23	23												26
Multimedia Kits (STEM kits)	39	39	39												39
Laptops	1	1	1												1
Tablets	4	4													4
TOTAL	118,811	118,601	119,277	0	0	0	0	0	0	0	0	0	0		120,049

2021 Statistics -- Morton Grove Public Library

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD Total	Prev YTD	Prev YrMo
<u>PATRONS</u>															
Gate Count													0	31,877	15,432
Curbside Appointments	1,648	1,554	932										4,134		
Active Cards	9,863	9,822	9,118												8,915
Other (NR Fee, Org, etc)	0												0		
% of MG pop w/active cards	44%	44%	40%										n/a		39%
<u>REFERENCE</u>															
Adult															
Technology and Reference	573	443	672										1,688	3,233	610
Directional/General Library Info	655	558	704										1,917	3,154	484
Reading Program	3	0	0										3	0	0
Youth															
Technology and Reference	325	234	416										975	1,668	422
Directional/General Library Info	64	105	256										425	928	184
Reading Program	3	0	0										3	100	0
Circulation															
General Info	0	0	58										58	249	41
Directional	0	0	69										69	205	36
TOTAL	1,623	1,340	2,175	0	0	0	0	0	0	0	0	0	5,138		
<u>OUTREACH</u>															
Offsite Visits	23	14	29										66	111	28
Audience	374	280	825										1,479	2,947	721
In Library Visits	0	0	0										0	6	0
Audience	0	0	0										0	154	0
School Deliveries	3	1	0										4	17	7
Items	93	27	0										120	265	116 r
Homebound Deliveries	0	15	19										34	46	8
Items	0	153	135										288	313	44
<u>TECHNOLOGY/INTERNET USE</u>															
Public Access computers															
Sessions	0	0	169										169	2,913	633
Total time (hrs)	0	0	69										69	3,123	450
AWE Early Learning computers															
Sessions	0	0	0										0	882	0
Total time (hrs)	0	0	0										0	301	0

2021 Statistics -- Morton Grove Public Library

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD Total	Prev YTD	Prev YrMo
Public Scan Stations															
Scans	276	131	656										1,063	6,759	1,408
Faxes (pages)	26	33	56										115	157	49
Public WiFi Use	Unable to obtain at this time.														
Devices													0		n/a
Sessions													0		n/a
Website Visits															
mgpl.org	12,824	12,820	12,055										37,699	30,954	10,353
Databases/Online Resources															
Sessions	1,191	1,269	1,478										3,938	2,424	884
Searches	3,677	3,753	3,549										10,979	11,913	5,359
LIBRARY PROGRAMMING															
Adult															
Number of Program Sessions	27	22	21										70	136	25
Total Attendance	584	934	356										1874	1278	155
Teen															
Number of Program Sessions	1	1	1										3	10	1
Total Attendance	5	12	12										29	105	4
Youth															
Number of Program Sessions	37	33	43										113	137	26
Total Attendance	1839	1694	1900										5433	2995	372
Library-wide															
Number of Program Sessions	0	0	0										0	0	0
Total Attendance	0	0	0										0	0	0
MEETING ROOM USAGE															
Activity Room															
Library	0	0	0										0	151	28
Outside Use	0	0	0										0	0	0
Baxter Room															
Library	0	0	0										0	54	9
Outside Use	0	0	0										0	8	4
Cooperman Room															
Library Use	0	0	0										0	48	7
Outside Use	0	0	0										0	5	0

2021 Statistics -- Morton Grove Public Library

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD Total	Prev YTD	Prev YrMo
STUDY ROOM USAGE															
Reservations	0	0	0										0	995	164
Total time	0	0	0										0	2135	359
OTHER/MISCELLANEOUS															
Volunteer Hours															
Adult	0	0	0										0	385.5	70.5
Teen	0	0	0										0	40.5	16
SOCIAL MEDIA															
Facebook															
posts	67	66	81										214	103	41
total page likes as of 1st of the month	1990	2005	2023										n/a		1,867
post likes/shares/comments	1816	1684	3084										6,584	2,897	1,159
Twitter															
posts	65	47	68										180	83	31
total followers as of the 1st of the month	704	712	721										n/a		689
profile visits	564	244	491										1299	205	112
mentions	12	4	15										31	24	17
Instagram															
posts	36	21	35										92	43	17
total followers as of the 1st of the month	926	948	962										n/a		744
likes/comments	645	437	622										1704	852	384
YouTube															
videos	6	5	7										18	2	1
views	100	119	205										424	34	17