



**MORTON GROVE PUBLIC LIBRARY  
MINUTES OF THE BOARD OF TRUSTEES MEETING  
VIRTUAL LOCATIONS  
April 8, 2021  
7:00 P.M.**

The Board of Trustees of the Morton Grove Public Library met on April 8, 2021 at virtual locations on Zoom.

All packets were distributed via email by Tuesday, April 6, 2021, and an agenda was posted to the Library website 48 hours prior to the meeting.

The meeting was called to order at 7:00 p.m. by President Macejak.

Those answering roll call were Trustees Gonzales, Jost, Macejak, Monzon, Pelletier, Puzzo  
Absent: Swanson.

Also present: Executive Director Leffler

**APPROVAL OF REGULAR BOARD MINUTES OF MARCH 11, 2021**

A motion to approve the regular board minutes from March 11, 2021 as amended was made by President Macejak and seconded by Trustee Puzzo.

Ayes: Gonzales, Jost, Macejak, Monzon, Pelletier, Puzzo

Absent: Swanson

Trustee Puzzo left the meeting at 7:03 p.m. due to technical difficulties. She reentered the meeting less than a minute later.

**PUBLIC COMMENTS – AGENDA ITEMS**

No members of the public were present to address the Board.

**PRESIDENT'S REPORT**

Congratulations to Trustees Jost, Monzon, and Puzzo for their successful elections as Library trustees.

President Macejak also recognized School Liaison Librarian Brittany Drehobl who was on WBEZ discussing being a librarian during the pandemic.

Shout out to the almost 90% of library staff who had received at least one COVID vaccine shot by the time of the meeting.

**MARCH FINANCIAL STATEMENTS**

A motion to approve the March Financial Statements was made by Trustee Gonzales and seconded by Trustee Monzon. Trustees had some questions about various expenditures that were answered by Executive Director

Leffler.

Ayes: Gonzales, Jost, Macejak, Monzon, Pelletier, Puzzo

Absent: Swanson

### **FACILITIES/POLICY MEETING**

Information on Facilities and the renovation will be given under Unfinished Business.

The Policy Committee met on April 1, 2021. Discussion of the policies will take place under New Business.

### **STAFF REPORTS**

Director Leffler reported that new Administrative Assistant Susanne Gilbert will start on Monday, April 12. Trustees had some questions about items mentioned in the Director report, specifically how the staff was adapting to the library being reopen to the public.

Board agreed that Director Leffler should report on progress towards her 2021 goals on a quarterly basis.

### **UNFINISHED BUSINESS**

#### **Open Meeting Compliance**

Due to other activity this review has been postponed. Kept on the agenda so the public knows that we will be reviewing these in the near future.

#### **Reopening to the Public/Administrative Assistant - Update**

These items were discussed in detail under the Director report.

#### **Lower-level Renovation**

Director Leffler gave an update on the lower-level renovation.

A motion to approve the SMC pay packet #2 in the amount \$201,679.53 was made by President Macejak and seconded by Trustee Gonzales.

Ayes: Gonzales, Jost, Macejak, Monzon, Pelletier, Puzzo

Absent: Swanson

A Special Meeting was called for Wednesday, April 21 at 5 p.m. for the Board to do a walk-through of the lower level. Director Leffler offered separate tours of the lower level to any trustees who cannot attend the Special Meeting.

### **NEW BUSINESS**

Policy Review and Approval – Trustee Puzzo reported on the policies reviewed and approved by the Policy Committee: Children in the Library, Credit Card, Investment, Lost and Damaged Material, Patron Privacy, and Public Services.

A motion to approve the policies as presented was made by Trustee Puzzo and seconded by Trustee Jost.

Ayes: Gonzales, Jost, Macejak, Monzon, Pelletier, Puzzo

Absent: Swanson

### **COMMUNICATIONS**

Trustees commented on emails and messages from patrons that have been forwarded to their attention.

President Macejak reminded the Board of upcoming ILA Trustee Workshops and filing Statements of Economic Interest for Cook County.

**PUBLIC COMMENTS – NON-AGENDA ITEMS**

No members of the public were present to address the Board.

**ADJOURNMENT**

The meeting was adjourned at 7:58 p.m.

APPROVED:

\_\_\_\_\_  
President

ATTEST: \_\_\_\_\_  
Secretary