



**MORTON GROVE PUBLIC LIBRARY  
MINUTES OF THE BOARD OF TRUSTEES MEETING  
June 10, 2021  
7:00 P.M.**

The Board of Trustees of the Morton Grove Public Library met on June 10, 2021 in the lower level of the Library located at 6140 Lincoln Avenue, Morton Grove, IL.

All packets were distributed via email by Tuesday, June 8, 2021, and an agenda was posted to the Library website 48 hours prior to the meeting.

The meeting was called to order at 7:01 p.m. by President Macejak.

Those answering roll call were Trustees Gonzales, Jost, Macejak, Pelletier, Puzzo  
Absent: Monzon, Swanson.

Also present: Executive Director Leffler; Administrative Assistant Gilbert

**OATHS OF OFFICE OF NEWLY ELECTED TRUSTEES**

President Macejak swore in newly elected Trustees Tamara Jost and Laima Puzzo. Trustee Monzon was not present at the meeting and will be sworn in at a later date.

**APPROVAL OF REGULAR BOARD MINUTES OF MAY 13, 2021**

A motion to approve the regular board minutes from May 13, 2021, was made by President Macejak and seconded by Trustee Gonzales.

Approved unanimously by voice vote

**PUBLIC COMMENTS – AGENDA ITEMS**

No members of the public were present to address the Board.

**PRESIDENT'S REPORT**

President Macejak welcomed everyone back to our first in-person meeting since March 2020.

President Macejak wished Trustee Monzon a speedy recovery after his recent surgery.

President Macejak reported that Trustee Swanson submitted his resignation from the Library Board of Trustees. The Board will appoint another trustee later this year.

**MAY FINANCIAL STATEMENTS**

A motion to approve the May Financial Statements was made by Trustee Gonzales and seconded by Trustee Pelletier.

Ayes: Gonzales, Jost, Macejak, Pelletier, Puzzo

Absent: Monzon

**FACILITIES/POLICY MEETING**

Information on Facilities and the renovation was discussed under Unfinished Business.

The Policy Committee will next meet on July 1, 2021.

**STAFF REPORTS**

Director Leffler reported on the movement to Phase 5 of the Restore Illinois plan and subsequent changes to Library policies.

## **UNFINISHED BUSINESS**

### **Open Meeting Compliance**

Due to other activity this review has been postponed. Kept on the agenda so the public knows that we will be reviewing these in the near future.

### **Lower-level Renovation**

Director Leffler gave an update on the lower-level renovation.

A motion to approve the SMC May pay packet #4 in the amount \$308,673.06 was made by President Macejak and seconded by Trustee Jost.

Ayes: Gonzales, Jost, Macejak, Pelletier, Puzzo

Absent: Monzon

## **NEW BUSINESS**

### ***Resolution 2021-03 Resolution Authorizing Transfer of Funds from the General Library Fund 10 to Special Reserve Fund 20***

A motion to approve the resolution to transfer funds from the General Library Fund 10 to Special Reserve Fund 20 in the amount of \$3,236.11 was made by President Macejak and seconded by Trustee Puzzo.

Ayes: Gonzales, Jost, Macejak, Pelletier, Puzzo

Absent: Monzon

### **July Board Meeting**

The Board discussed cancelling or rescheduling the July Board meeting due to a potential lack of quorum. The Board agreed to keep the July Board meeting on the calendar as scheduled and deal with a lack of quorum, if necessary, on the day of the meeting.

The Board also discussed and agreed to cancel the August Board meeting.

A motion to cancel the August 12 Board meeting was made by President Macejak and seconded by Trustee Gonzales.

Approved unanimously by voice vote

### **Location of Future Meetings**

Director Leffler mentioned that the location of the July meeting within the Library is still to be determined.

## **EXECUTIVE SESSION**

A motion to go into Executive Session for the "...appointment, employment compensation, discipline, performance, or dismissal of specific employees of the public body," as allowed per 5 ILCS 120/2(c)(1) was made by President Macejak and seconded by Trustee Pelletier.

Ayes: Gonzales, Jost, Macejak, Pelletier, Puzzo

Absent: Monzon

The Board resumed the Open Meeting at 7:51 p.m.

Those answering roll call were Trustees Gonzales, Jost, Macejak, Pelletier, Puzzo

Absent: Monzon

## **VOTE ON ITEMS DISCUSSED IN EXECUTIVE SESSION**

A motion to approve the creation of a Special Projects Manager position was made by President Macejak and seconded by Trustee Puzzo.

Ayes: Gonzales, Jost, Macejak, Pelletier, Puzzo

Absent: Monzon

**COMMUNICATIONS**

Communications received throughout the month have been forwarded to trustee email accounts as they are received.

**PUBLIC COMMENTS – NON-AGENDA ITEMS**

No members of the public were present to address the Board.

**ADJOURNMENT**

The meeting was adjourned at 7:53 p.m.

APPROVED:

\_\_\_\_\_  
President

ATTEST: \_\_\_\_\_

Secretary