



**MORTON GROVE PUBLIC LIBRARY  
MINUTES OF THE BOARD OF TRUSTEES MEETING  
September 9, 2021  
7:00 P.M.**

The Board of Trustees of the Morton Grove Public Library met on Thursday September 9, 2021, in the lower level of the Library located at 6140 Lincoln Avenue, Morton Grove, IL.

All packets were distributed in person by Tuesday, September 7, 2021, and an agenda was posted to the Library website 48 hours prior to the meeting.

The meeting was called to order at 7:00 p.m. by President Macejak.  
Those answering roll call were Trustees Gonzales, Macejak, Pelletier, Puzzo, Jost

Also present: Executive Director Leffler; Administrative Assistant Gilbert; two members of the public

**APPROVAL OF REGULAR BOARD MINUTES OF July 8, 2021**

A motion to approve the regular board minutes from July 8, 2021, was made by President Macejak and seconded by Trustee Pelletier.

Approved unanimously by voice vote

**PUBLIC COMMENTS – AGENDA ITEMS**

Two members of the public were present without comment.

**PRESIDENT'S REPORT**

No Report.

President Macejak commented that recently deceased Trustee Eric Monzon will be greatly missed.

**JULY 2021 FINANCIAL STATEMENTS**

A motion to approve the July Financial Statements was made by Trustee Gonzales and seconded by Trustee Jost.

Ayes: Gonzales, Jost, Macejak, Pelletier, Puzzo

**AUGUST 2021 FINANCIAL STATEMENTS**

A motion to approve the August Financial Statements was made by Trustee Gonzales and seconded by Trustee Pelletier.

Ayes: Gonzales, Jost, Macejak, Pelletier, Puzzo

**FACILITIES/POLICY MEETING**

Executive Director Leffler reported that the next Policy Committee Meeting will be October 1, 2021.

**STAFF REPORTS**

Executive Director Leffler reported that there has been an increase in patrons in the building, that all staff are working in person, and she answered questions from the board. Trustees commented that it is nice to see volunteers in the library again and on the continued success of the library programs. Patron feedback has been very positive regarding the renovation and updates.

## **UNFINISHED BUSINESS**

### **Trustee Interviews and Appointment**

President Macejak reported that there were 20 applications for the 2 open positions of Trustee on the MGPL Board. She explained that these applications would be reviewed in Executive Session. Candidates will be invited for interviews and then two new Trustees appointed to the Board of Trustees, in October or November 2021. These appointed Trustees would be required to serve until the next regular election April 4, 2023.

### **Lower-Level Renovation Update**

Executive Director Leffler reported remaining outstanding items that will be completed once supplies are available and overseen by SMC. The Lower-level renovation was completed \$15,000 under budget, additionally the renovation furniture budget was approximately \$51,000 lower than originally projected.

A motion was made to approve the SMC pay packet for July 2021 in the amount of \$122,785.63 by President Macejak and seconded by Trustee Jost.

Ayes: Gonzales, Jost, Macejak, Pelletier, Puzzo

A motion was made to approve the SMC pay packet for August 2021 in the amount of \$102,022.54 by President Macejak and seconded by Trustee Gonzales.

Ayes: Gonzales, Jost, Macejak, Pelletier, Puzzo

## **NEW BUSINESS**

### **Computer and Technology Use Policy**

A motion to approve the amended Computer and Technology Use Policy was made by President Macejak and seconded by Trustee Puzzo. Trustee Puzzo requested one edit to the policy which was accepted by all.

Ayes: Gonzales, Jost, Macejak, Pelletier, Puzzo

### **2022 Budget – first reading**

Executive Director Leffler reviewed each of the individual budget lines for 2022 and stated that she is able to present a levy flat request for the 2022 budget. Executive Director Leffler answered Trustee questions about the cost of healthcare to employees, continuing to partner with Sikich and stated she will make minor updates to the budget for the October 2021 meeting.

## **EXECUTIVE SESSION**

A motion to go into an Executive Session for the “selection of a person to fill a public office, ... including a vacancy in a public office, when the public body is given power to appoint under law or ordinance, as allowed per 5 ILCS 120 (c)(3)” was made by President Macejak and seconded by Trustee Pelletier.

Ayes: Gonzales, Jost, Macejak, Pelletier, Puzzo

Those answering roll call were Trustees Gonzales, Macejak, Pelletier, Puzzo, Jost.

The meeting returned to order at 9:20 p.m. by President Macejak.

Those answering roll call were Trustees Gonzales, Macejak, Pelletier, Puzzo, Jost.

## **VOTE ON EXECUTIVE SESSION**

No vote on items discussed in Executive Session was necessary. However, the Board requested that Executive Director Leffler contact and coordinate the candidates chosen for 20-minute interviews to be held at the next Board meeting on October 14, 2021. The Board asked Executive Director Leffler to contact the other candidates to thank them for their interest.

**COMMUNICATIONS**

No report.

**PUBLIC COMMENTS – NON-AGENDA ITEMS**

No members of the public were present to address the Board.

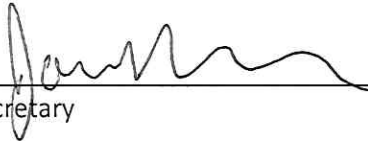
**ADJOURNMENT**

The meeting was adjourned at 9:23 p.m. by President Macejak.

APPROVED:

  
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President Macejak

ATTEST:

  
\_\_\_\_\_  
Secretary