



**MORTON GROVE PUBLIC LIBRARY
MINUTES OF THE BOARD OF TRUSTEES MEETING
Baxter Auditorium
September 14, 2023
7:00 P.M.**

The Board of Trustees of the Morton Grove Public Library met on Thursday, September 14, 2023, in the Baxter Auditorium. All packets were distributed in person by Tuesday, September 12, 2023, an agenda was posted in the Library and to the Library website 48 hours prior to the meeting.

The meeting was called to order at 7:00 p.m. by President Macejak.

Those answering roll call were Trustees Flores, Gonzales, Hussain, Jost, Macejak, Pelletier, Puzzo.

Also present: Executive Director Leffler; Business Manager Susanne Gilbert

PUBLIC COMMENTS – AGENDA ITEMS ONLY

There was no public present.

APPROVAL OF MINUTES OF THE REGULAR BOARD MEETING OF SEPTEMBER 14, 2023

A motion to approve the Regular Minutes of the Regular Board Meeting of September 14, 2023, was made by President Macejak and seconded by Trustee Jost.

Approved unanimously by voice vote.

PRESIDENT'S REPORT

President Macejak reminded the Board of the next Decennial Committee meeting scheduled for October 12.

APPROVAL OF FINANCIAL REPORTS FOR AUGUST 2023

A motion to approve the Financial Reports for August 2023 was made by Trustee Gonzales and seconded by Trustee Flores.

Ayes: Trustees Flores, Gonzales, Hussain, Jost, Macejak, Pelletier, Puzzo

STAFF REPORTS

Executive Director Leffler discussed staffing and recent Library events.

UNFINISHED BUSINESS

Director review evaluation tool and timeline:

The Board discussed and suggested revisions to the Director evaluation tool.

Exterior renovation/maintenance update:

A motion to approve the project management from Midwest Environmental Consulting in the amount of \$13,545.00 was made by President Macejak and seconded by Trustee Flores.

Ayes: Trustees Flores, Gonzales, Hussain, Jost, Macejak, Pelletier, Puzzo

A motion to approve the asbestos and lead abatement services from Midway Contracting Group in the amount of \$38,700.00 was made by President Macejak and seconded by Trustee Flores.

Ayes: Trustees Flores, Gonzales, Hussain, Jost, Macejak, Pelletier, Puzzo

Executive Director Leffler provided an overview and timeline for the elevator modernization project.

Executive Director Leffler provided updates on the building renovation/maintenance work.

NEW BUSINESS

Director Vacation Approval

A motion to approve Executive Director Leffler's vacation from December 23, 2023, to January 6, 2023, was made by President Macejak and seconded by Trustee Flores.

Ayes: Trustees Flores, Gonzales, Hussain, Jost, Macejak, Pelletier, Puzzo

2024 Budget First Reading

The Board conducted the first reading of the 2024 Budget and Executive Director Leffler highlighted budget lines with proposed changes.

PUBLIC COMMENTS NON-AGENDA ITEMS

There was no public present.

COMMUNICATIONS

A patron letter and donation were shared with the Board.

ADJOURNMENT

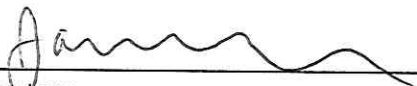
The meeting was adjourned at 8:12 p.m. by President Macejak.

APPROVED:



President Macejak

ATTEST:



Secretary