



**MORTON GROVE PUBLIC LIBRARY
MINUTES OF THE BOARD OF TRUSTEES MEETING
Baxter Auditorium
August 10, 2023
7:15 P.M.**

The Board of Trustees of the Morton Grove Public Library met on Thursday, August 10, 2023, in the Baxter Auditorium. All packets were distributed in person by Tuesday, August 8, 2023, an agenda was posted in the Library and to the Library website 48 hours prior to the meeting.

The meeting was called to order at 7:16 p.m. by President Macejak.

Those answering roll call were Trustees Flores, Gonzales, Jost, Macejak, Pelletier, Puzzo.

Absent: Trustee Hussain.

Also present: Executive Director Leffler; Amanda Standerfer, Fast Forward Libraries.

PUBLIC COMMENTS – AGENDA ITEMS ONLY

There was no public present.

APPROVAL OF MINUTES OF THE REGULAR BOARD MEETING OF JULY 13, 2023

A motion to approve the Regular Minutes of the Regular Board Meeting of July 13, 2023, was made by President Macejak and seconded by Trustee Jost.

Approved unanimously by voice vote.

Absent: Trustee Hussain

PRESIDENT'S REPORT

President Macejak reminded the Board of upcoming important dates, particularly the Strategic Plan related Board retreat tentatively scheduled for Saturday, November 4, and the next Decennial Committee meeting scheduled for October 12.

APPROVAL OF FINANCIAL REPORTS FOR JULY 2023

A motion to approve the Financial Reports for July 2023 was made by Trustee Gonzales and seconded by Trustee Puzzo.

Ayes: Trustees Flores, Gonzales, Jost, Macejak, Pelletier, Puzzo

Absent: Trustee Hussain

STAFF REPORTS

Executive Director Leffler provided updates on the building renovation/maintenance work.

Trustee Hussain entered the meeting at 7:27 p.m.

UNFINISHED BUSINESS

Director review evaluation tool and timeline:

Director Leffler distributed library director evaluation forms currently being used by a number of libraries in the northern Illinois area. She also outlined the timeline for revision of our current form:

1. The suggested changes to our form should be sent to Director Leffler by September 6.
2. A draft of the revised MGPL form will be distributed to Trustees in the September Board packets. Further discussion of the form will take place at that meeting.
3. Final version of the revised form distributed to Trustees at the October meeting to be used during the 2023 Executive Director evaluation process that takes place in November/December.

Exterior renovation/maintenance update:

A motion to approve SMC Pay Application #1 in the amount of \$17,438.70 was made by President Macejak and seconded by Trustee Flores.

Ayes: Trustees Flores, Gonzales, Hussain, Jost, Macejak, Pelletier, Puzzo

Strategic Plan – Board Orientation/Environmental Scan/SOAR Analysis:

Strategic plan consultant Amanda Standerfer led the Board in a discussion of the strategic plan process and assisted them with an environmental scan and SOAR (Strengths, Opportunities, Aspirations, Results) analysis.

NEW BUSINESS

There was no new business.

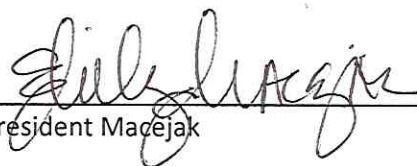
PUBLIC COMMENTS NON-AGENDA ITEMS

There was no public present.

ADJOURNMENT

The meeting was adjourned at 8:30 p.m. by President Macejak.

APPROVED:



President Macejak

ATTEST: 

Secretary