MORTON GROVE
PUBLIC LIBRARY

FINANCIAL REPORT
February 2025
Pam Leffler, Executive Director

The monthly Financial Report includes the following tables of information:

- General Ledger Trial Balance for previous month
- Account Reconciliation Wintrust Operating Bank Account for previous month
- Check Register for previous month
- Year-to-Date Income Statement Compared with Budget and Previous Year
- Illinois Public Reserves Investment Management Trust (IPRIME) Master Total Portfolio Report

If a more accessible digital version of this report is required, please contact either the Executive Director at (847) 929-5130 / pleffler@mgpl.org or the Business Manager at (847)929-5121 / lshell@mgpl.org.

Morton Grove Public Library
General Ledger Trial Balance
As of Feb 28, 2025

Filter Criteria includes: 1) Types: Cash. Report order is by ID. Report is printed in Detail Format.

Account ID	Account Description	Current Bal
10-1011	Fifth Third Operating	4,198.03
10-1012	Wintrust Operating	2,233,394.03
10-1015	PMA	101.70
10-1030	Petty Cash	250.00
10-1040	Cash register change	150.00
10-1060	Illinois Funds E-Pay	620.57
10-1061	Illinois Funds	1,143.53
20-1170	Wintrust Special Reserve	48,424.43
	Total:	**2,288,282.29**

Morton Grove Public Library
Account Reconciliation
As of Feb 28, 2025
10-1012 - Wintrust Operating
Bank Statement Date: February 28, 2025

Filter Criteria includes: Report is printed in Detail Format.

Beginning GL Balance				1,907,065.61
Add: Cash Receipts				
Less: Cash Disbursements				(105,997.20)
Add (Less) Other				432,325.62
Ending GL Balance				2,233,394.03
Ending Bank Balance				2,248,349.80
Add back deposits in transit				
Total deposits in transit				
(Less) outstanding checks				
	Sep 5, 2024	8652	(12.74)	
	Jan 28, 2025	8995	(120.00)	
	Feb 11, 2025	9032	(65.00)	
	Feb 11, 2025	9034	(200.00)	
	Feb 18, 2025	9041	(1,347.13)	
	Feb 18, 2025	9042	(136.45)	
	Feb 18, 2025	9043	(1,181.29)	
	Feb 18, 2025	9044	(56.56)	
	Feb 18, 2025	9045	(590.94)	
	Feb 18, 2025	9047	(110.00)	
	Feb 18, 2025	9048	(166.43)	
	Feb 18, 2025	9051	(1,079.00)	
	Feb 18, 2025	9054	(243.09)	
	Feb 25, 2025	9055	(2,035.14)	
	Feb 25, 2025	9056	(89.21)	
	Feb 25, 2025	9057	(400.00)	
	Feb 25, 2025	9058	(200.00)	
	Feb 25, 2025	9059	(31.37)	
	Feb 25, 2025	9060	(3,300.00)	
	Feb 25, 2025	9061	(175.00)	
	Feb 25, 2025	9062	(120.00)	
	Feb 25, 2025	9063	(109.45)	
	Feb 25, 2025	9064	(2,803.22)	
	Feb 25, 2025	9065	(71.99)	
	Feb 25, 2025	9066	(231.76)	
	Feb 25, 2025	9067	(80.00)	
Total outstanding checks				(14,955.77)
Add (Less) Other				
Total other				
Unreconciled difference				0.00
Ending GL Balance				2,233,394.03

Morton Grove Public Library
Check Register
For the Period From Feb 1, 2025 to Feb 28, 2025

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee ID	Payee	Amount
9002	2/4/25	AMERICANLITHO	American Lithograph	4,468.00
9003	2/4/25	AUNTTINA	Aunt Tina's Sound Bites	400.00
9004	2/4/25	BAKER	Baker & Taylor Books	1,016.29
9005	2/4/25	Cengage	Cengage Learning Inc / Gale	260.21
9006	2/4/25	COMCAST INTERNET	Comcast Internet	519.58
9007	2/4/25	DEMCO	Demco, Inc.	335.67
9008	2/4/25	KANOPY	Kanopy, Inc	616.00
9009	2/4/25	LEFFLER, P.	Pamela Leffler	10.50
9010	2/4/25	Marlene	Marlene Mark	15.61
9011	2/4/25	MG VILLAGE	Village of Morton Grove	55.00
9012	2/4/25	MIDWEST TAPE	Midwest Tape LLC	4,957.63
9013	2/4/25	OVERDRIVE	OverDrive	797.76
9014	2/4/25	ST. MARTHA	St. Martha Church	1,173.31
9015	2/4/25	Tamras	Ed Tamras	105.28
9016	2/4/25	TBS	Today's Business Solutions Inc	100.83
9017	2/4/25	UNIBILL	Utica National Insurance Group	5,748.00
9018	2/4/25	WIN	Wellness Insurance Network	26,030.68
9019	2/4/25	WINTRUSTCC	First National Bank of Omaha	3,625.11
9020	2/4/25	CNA.PN	CNA	51.21

Morton Grove Public Library
Check Register
For the Period From Feb 1, 2025 to Feb 28, 2025

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee ID	Payee	Amount
9021	2/4/25	IMRF-EMPLOYEE	Village of Morton Grove	10,180.07
9022	2/4/25	IMRF-EMPLOYER	Village of Morton Grove	10,712.58
9023	2/4/25	LINKEDIN	LinkedIn Corporation	4,500.00
9024	2/4/25	MISSION	MissionSquare	720.00
9025	2/4/25	SCHROEDER, C.	Courtney Schroeder	47.88
9026	2/11/25	ANDERSON	Terminix-Anderson	77.28
9027	2/11/25	ARLINGTON PL	ARLINGTON HTS MEMORIAL LIBRARY	25.00
9028	2/11/25	AT&T MOBILITY	AT&T MOBILITY	83.48
9029	2/11/25	BAKER	Baker & Taylor Books	1,302.06
9030	2/11/25	Cengage	Cengage Learning Inc / Gale	227.13
9031	2/11/25	CHRISTMAS, C.	Chris Christmas	80.00
9032	2/11/25	DANCINGCRANES	Dancing Cranes Yoga	65.00
9033	2/11/25	GREATAMERICA	Great America Financial Services	1,634.18
9034	2/11/25	JOB SEARCH PRO	Job Search Like a Pro	200.00
9035	2/11/25	MG VILLAGE	Village of Morton Grove	267.75
9036	2/11/25	MIDWEST TAPE	Midwest Tape LLC	177.37
9037	2/11/25	STAPLES	Staples Advantage	75.74
9038	2/11/25	STATE INDUSTRIAL	State Chemical Solutions	136.24
9039	2/11/25	UNIQUE MANAGEMEN	Unique Management Services, Inc.	103.00

Morton Grove Public Library
Check Register
For the Period From Feb 1, 2025 to Feb 28, 2025

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee ID	Payee	Amount
9040	2/11/25	VERIFIED FIRST	Verified First	16.20
9041	2/18/25	BAKER	Baker & Taylor Books	1,347.13
9042	2/18/25	Cengage	Cengage Learning Inc / Gale	136.45
9043	2/18/25	COMCAST	Comcast Phones	1,181.29
9044	2/18/25	DEMCO	Demco, Inc.	56.56
9045	2/18/25	JOHNSON	Johnson Controls Security Solutions	590.94
9046	2/18/25	KUNEVA, G.	Ganka Kuneva	3.29
9047	2/18/25	MG VILLAGE	Village of Morton Grove	110.00
9048	2/18/25	MIDWEST TAPE	Midwest Tape LLC	166.43
9049	2/18/25	NICOR	Nicor Gas	1,152.76
9050	2/18/25	OUTSOURCE SOLUTIC	Outsource Solutions Group, Inc.	8,070.00
9051	2/18/25	TRAVELERS	TRAVELERS	1,079.00
9052	2/18/25	WAREHOUSE	Warehouse Direct	711.68
9053	2/18/25	WIEDEMAN, D.	Debbie Wiedeman	31.64
9054	2/18/25	STATE INDUSTRIAL	State Chemical Solutions	243.09
9055	2/25/25	BAKER	Baker & Taylor Books	2,035.14
9056	2/25/25	Cengage	Cengage Learning Inc / Gale	89.21
9057	2/25/25	GOLDBERGJ	Julie Goldberg	400.00
9058	2/25/25	HALLM	Michael Hall	200.00

Morton Grove Public Library
Check Register
For the Period From Feb 1, 2025 to Feb 28, 2025

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee ID	Payee	Amount
9059	2/25/25	IMPACT	Impact Networking, LLC	31.37
9060	2/25/25	LAUTERBACH	Lauterbach & Amen, LLP	3,300.00
9061	2/25/25	LEANBELLA	Lean Bellas Kitchen	175.00
9062	2/25/25	MCGEEJ	Joan McGee	120.00
9063	2/25/25	MIDWEST TAPE	Midwest Tape LLC	109.45
9064	2/25/25	OVERDRIVE	OverDrive	2,803.22
9065	2/25/25	PIONEER PRESS	Pioneer Press	71.99
9066	2/25/25	STAPLES	Staples Advantage	231.76
9067	2/25/25	TOMESELLO, L.	Tomesello, Loredana	80.00
Total				**105,445.03**

Morton Grove Public Library
Year to Date Income Statement
Compared with Budget and Last Year
For the Two Months Ending February 28, 2025

Account No.	Account Name	Current Month Actual	Current Year to Date	Annual Budget	Unused	Used %
Revenues						
10-3100	Property Tax Receipts	(585,995.58)	(586,301.34)	(3,908,828.00)	3,322,526.66	15.00
10-3110	Replacement Tax Receipts	0.00	0.00	(50,000.00)	50,000.00	0.00
10-3115	License Plate Sticker Revenue	(144.00)	(296.00)	(2,000.00)	1,704.00	14.80
10-3200	Fines	0.00	(15.95)	(175.00)	159.05	9.11
10-3210	Lost Materials Payments	(56.46)	(102.27)	(500.00)	397.73	20.45
10-3800	Photocopy/Printing	(528.16)	(718.23)	(6,400.00)	5,681.77	11.22
10-3900	Miscellaneous Income	(572.00)	(1,441.63)	(15,000.00)	13,558.37	9.61
10-3920	Grants	(1,189.84)	(1,189.84)	(41,066.00)	39,876.16	2.90
10-3930	Interest Income	(6.39)	(13.51)	(2,000.00)	1,986.49	0.68
10-3940	Book Sales Receipts	(4,528.38)	(8,182.29)	(4,000.00)	(4,182.29)	204.56
10-3941	Vending Income	(434.40)	(1,045.14)	(5,000.00)	3,954.86	20.90
10-3950	Donations	0.00	(65.00)	(4,800.00)	4,735.00	1.35
20-3930	Interest Income	(166.71)	(352.75)	(47,075.00)	46,722.25	0.75
	Total Revenues	(593,621.92)	(599,723.95)	(4,086,844.00)	3,487,120.05	14.67
Expenses						
10-4011	Exempt	41,127.72	102,759.30	529,951.00	(427,191.70)	19.39
10-4021	Non-Exempt	106,283.50	262,107.82	1,399,054.00	(1,136,946.18)	18.73
10-4050	Retirement	10,712.58	220,917.65	295,000.00	(74,082.35)	74.89
10-4060	Health Insurance	20,627.40	39,520.50	287,900.00	(248,379.50)	13.73
10-4065	FSA - EBC fee	63.75	127.50	500.00	(372.50)	25.50
10-4080	Life Insurance	224.68	449.36	2,750.00	(2,300.64)	16.34
10-5010	Books - Adult	6,387.15	11,000.26	95,000.00	(83,999.74)	11.58
10-5011	Books - Youth	1,934.99	4,088.48	40,000.00	(35,911.52)	10.22
10-5020	Periodicals	71.99	71.99	10,000.00	(9,928.01)	0.72
10-5030	Audiovisual - Adult	7,271.18	13,340.69	85,000.00	(71,659.31)	15.69
10-5031	Audiovisual - Youth	208.53	386.93	8,000.00	(7,613.07)	4.84
10-5040	Library of Things	384.69	384.69	1,000.00	(615.31)	38.47
10-5050	Microforms/Digitization	0.00	0.00	850.00	(850.00)	0.00
10-5200	Programs - Adult	2,240.41	3,221.41	24,000.00	(20,778.59)	13.42
10-5201	Programs - Youth	953.16	1,700.66	23,500.00	(21,799.34)	7.24

Morton Grove Public Library
Year to Date Income Statement
Compared with Budget and Last Year
For the Two Months Ending February 28, 2025

Account No.	Account Name	Current Month Actual	Current Year to Date	Annual Budget	Unused	Used %
10-5250	Grants-AgeOptions	185.00	305.00	3,500.00	(3,195.00)	8.71
10-5400	Photocopier Acquis & Maint.	1,634.18	3,268.36	21,000.00	(17,731.64)	15.56
10-6090	Automation	8,711.65	22,160.49	165,000.00	(142,839.51)	13.43
10-6310	Adult Services Databases	4,500.00	11,831.52	45,000.00	(33,168.48)	26.29
10-6320	Youth Services Databases	0.00	0.00	14,500.00	(14,500.00)	0.00
10-6330	Staff Support Databases	0.00	1,115.00	9,000.00	(7,885.00)	12.39
10-6350	Web Maint/Improvements	0.00	0.00	2,500.00	(2,500.00)	0.00
10-6360	Cooperative Computer Services	0.00	15,420.10	60,000.00	(44,579.90)	25.70
10-7000	Permits & Applications	55.00	55.00	0.00	55.00	0.00
10-7010	Building Maintenance	2,474.75	2,688.27	60,000.00	(57,311.73)	4.48
10-7020	Building/Service Improvements	879.22	1,275.22	290,089.00	(288,813.78)	0.44
10-7030	Equip/Machinery Maintenance	590.94	11,194.69	51,500.00	(40,305.31)	21.74
10-7040	Furniture Acquisition	159.99	5,576.99	12,500.00	(6,923.01)	44.62
10-7060	Utilities	1,530.51	2,436.26	10,000.00	(7,563.74)	24.36
10-7080	Insurance	6,827.00	6,827.00	41,500.00	(34,673.00)	16.45
10-7090	Square credit card fees	210.86	378.62	350.00	28.62	108.18
10-8000	Library Supplies	1,084.19	2,394.00	35,000.00	(32,606.00)	6.84
10-8010	Telephone	1,264.77	2,529.54	13,500.00	(10,970.46)	18.74
10-8020	Postage	1,000.00	2,847.85	8,000.00	(5,152.15)	35.60
10-8030	Printing	4,468.00	4,468.00	29,250.00	(24,782.00)	15.28
10-8035	Promotion & Publicity	26.28	4,826.28	13,725.00	(8,898.72)	35.16
10-8040	Meals/Recreation/Recognition	0.00	0.00	5,725.00	(5,725.00)	0.00
10-8050	Professional & Staff Devlpmnt	73.98	101.63	13,000.00	(12,898.37)	0.78
10-8080	Memberships	0.00	150.00	12,000.00	(11,850.00)	1.25
10-8130	Professional & Consulting Srvc	2,104.76	7,021.69	37,000.00	(29,978.31)	18.98
10-8150	Miscellaneous	49.96	99.60	1,000.00	(900.40)	9.96
10-8151	Vending	247.41	247.41	6,000.00	(5,752.59)	4.12
10-8155	Mileage	166.32	301.26	3,000.00	(2,698.74)	10.04
10-8165	Collection Fees	93.00	217.30	1,300.00	(1,082.70)	16.72
10-8905	License Plate Sticker Fees	34.20	104.70	1,800.00	(1,695.30)	5.82
10-9010	FICA	10,843.34	27,093.22	148,000.00	(120,906.78)	18.31
10-9020	Annual Audit	3,300.00	8,815.15	15,000.00	(6,184.85)	58.77
10-9050	Loan Retirement	11,771.79	23,510.73	154,600.00	(131,089.27)	15.21
10-9060	Interest and Fiscal Charges	1,111.30	2,255.45	0.00	2,255.45	0.00

Morton Grove Public Library
Year to Date Income Statement
Compared with Budget and Last Year
For the Two Months Ending February 28, 2025

Account No.	Account Name	Current Month Actual	Current Year to Date	Annual Budget	Unused	Used %
	Total Expenses	263,890.13	831,593.57	4,086,844.00	(3,255,250.43)	20.35
	Net Income	**329,731.79**	**(231,869.62)**	**0.00**	**(231,869.62)**	**0.00**

Master Total Portfolio Report

Report as of 2/28/2025

PMA Financial Network
2135 CityGate Lane
7th Floor
Naperville, IL 60563
Phone: 630-657-6400
Fax: 630-718-8701

Morton Grove Public Library (80214-102 - Operating Reserves)

Type	Holding ID	Settle Date	Maturity	FDIC #	Instrument	Cost	Par-Val/Mat. Val	Rate
ISC		02/28/2025			ISC Balance	$101.70	$101.70	
					Sub Totals →	**$101.70**	**$101.70**	
					Totals →	**$101.70**	**$101.70**	

Time and Dollar Weighted Average Portfolio Yield: 0.00%

Weighted Average Portfolio Maturity: 0.00 Days

Note: Weighted Yield & Weighted Average Portfolio Maturity are calculated using “Market Value” and are only based on the fixed rate investments.

Portfolio Summary

Type	Allocation (%)	Allocation ($)	Description
ISC	100.00	$101.70	ISC Account

Index

Cost is comprised of the total amount you paid for the investment including any fees and commissions.

Rate is the average monthly rate for liquid investments or the rate on the last business day of the month for SDA investments or the yield to maturity or yield to worst for fixed term investments.

Face/Par is the amount received at maturity for fixed rate investments.

Market Value reflects the market value as reported by an independent third-party pricing service. Certificates of Deposit and other assets for which market pricing is not readily available from a third-party pricing service are listed at “Cost”.

CD - Certificates of Deposit, **CP -** Commercial Paper, **ISC -** Investment Shares Class, **MMA -** Money Market Account, **SEC -** Government Securities, **TS -** Term Series