



MORTON GROVE PUBLIC LIBRARY

**MORTON GROVE PUBLIC LIBRARY
MINUTES OF THE BOARD OF TRUSTEES MEETING
Cooperman Room
August 14, 2025
7:00 P.M.**

The Board of Trustees of the Morton Grove Public Library met on Thursday August 14, 2025, in the Cooperman Room. All packets were distributed in person by Tuesday August 12, 2025. An agenda was posted in the Library and to the Library website 48 hours prior to the meeting, in accordance with the Open Meetings Act.

Prior to the meeting being called to order, President Macejak swore in Trustee Iliana Gonzalez.

The meeting was called to order at 7:00 p.m. by President Macejak.

Those answering roll call were Trustees Flores, Gonzalez, Jost, Macejak, Moldofsky, and Pelletier.

Absent was Trustee Hussain.

Also present: Executive Director Pamela Leffler, Business Manager Leighton Shell, and SMC representatives Zach Swanson and John Shales.

Members of the Public Present: there were no members of the public present.

PUBLIC COMMENTS – AGENDA ITEMS ONLY

There were no public comments related to agenda items.

UNFINISHED BUSINESS

Bathroom Renovation

Director Leffler recapped that the bid process went well and that the bids were 4% under budgeted amount. Zach Swanson, SMC walked the board through the bid spreadsheets and the two Recommendation to Award options.

Trustee Hussain joined the meeting at 7:07 p.m.

Trustee Moldofsky asked Director Leffler if she was anticipating any other major renovations happening with the Baxter Room in the next 5-10 years. Director Leffler answered that she didn't think so, but that, whether or not there were any plans for the Baxter Room down the line, her recommendation is still to replace the Baxter Room carpeting now.

Trustee Moldofsky asked Zach Swanson if the costs presented were firm in case of unexpected costs or tariffs. Zach Swanson assured her that because it was a public bid the bids are "hard bids." He also pointed out that the

bids include a construction contingency of 10% to cover unforeseen costs. Trustee Moldofsky asked what happens if the contingency is not used, and Zach informed her that unused contingency money gets credited back to the library.

President Macejak made a motion to approve Recommendation to Approve Option B, and Trustee Flores seconded the motion.

Ayes: Trustees Flores, Gonzalez, Hussain, Jost, Macejak, Moldofsky, and Pelletier.

Zach Swanson and John Shale left the meeting.

APPROVAL OF THE CONSENT AGENDA OF AUGUST 14, 2025

A motion to approve the Consent Agenda of August 14, 2025, which included Minutes of the Regular Board Meeting July 10, 2025, and the Financial Reports for July 2025, was made by President Macejak and seconded by Trustee Jost.

Ayes: Trustees Flores, Gonzalez, Hussain, Jost, Macejak, Moldofsky, and Pelletier.

PRESIDENT'S REPORT

President Macejak reported to the Board that Director Leffler has informed her of her plans to retire at the end of March, 2026, and that next steps will involve determining if they want to use a consultant to handle the search process. Director Leffler informed the Board that she has been compiling a list of consultants.

COMMITTEE REPORTS

Finance was covered earlier in the meeting. Facilities was discussed under Unfinished Business earlier in the meeting. President Macejak indicated she would like to schedule some facilities walkthroughs now that there is a full board again. We will tentatively schedule an interior walkthrough for September before the bathroom renovations begin. The Policy Committee is scheduled to meet soon.

STAFF REPORTS

Executive Director Leffler indicated she did not have anything to add to her written report other than summer reading was successful for both departments (adult/teen and youth).

NEW BUSINESS

There was no new business this month.

EXECUTIVE SESSION

Director Leffler said she had included an agenda item to go into closed session in case the Board felt it needed to discuss a staff discipline issue in detail. But she had met with the two staff members involved and has identified some professional development training that will hopefully address the situation. The Board decided it did not need to go into closed session.

COMMUNICATIONS

There were no Board/Director communications received in July.

PUBLIC COMMENTS NON-AGENDA ITEMS

There were no non-agenda public comments.

President Macejak informed the Board that they would need to hold board elections soon to elect an official Board Treasurer, as the position is currently vacant. Director Leffler informed the Board that the September meeting will be the first reading of the proposed 2026 budget.

ADJOURNMENT

The meeting was adjourned at 7:28 p.m. by President Macejak.

APPROVED:

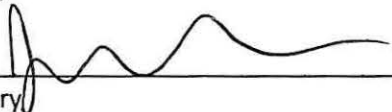


President

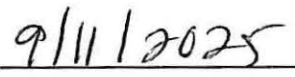


Date

ATTEST:



Secretary



Date