



**MORTON GROVE PUBLIC LIBRARY
MINUTES OF THE BOARD OF TRUSTEES MEETING
Cooperman Room
November 13, 2025
7:00 P.M.**

The Board of Trustees of the Morton Grove Public Library met on Thursday November 13, 2025, in the Cooperman Room. All packets were distributed in person by Tuesday November 11, 2025. An agenda was posted in the Library and to the Library website 48 hours prior to the meeting, in accordance with the Open Meetings Act.

CALL TO ORDER

The meeting was called to order at 7:00 p.m. by President Macejak.

ROLL CALL

Those answering roll call were Trustees Flores, Gonzalez, Jost, Macejak, Moldofsky, and Pelletier.

Absent was Trustee Hussain.

Also present: Executive Director Pamela Leffler and Head of Access Services Jeffrey Ray.

Members of the Public Present: Debra Ditkowsky.

PUBLIC COMMENTS – AGENDA ITEMS ONLY

There were no public comments related to agenda items.

APPROVAL OF THE CONSENT AGENDA OF NOVEMBER 13, 2025

A motion to approve the Consent Agenda of November 13, 2025, which included Minutes of the Regular Board Meeting October 9, 2025, the Financial Reports for October 2025, the 2026 schedule of Board meeting dates, and the 2026 schedule of holiday closures was made by President Macejak and seconded by Trustee Flores.

Ayes: Trustees Flores, Gonzalez, Jost, Macejak, Moldofsky, and Pelletier.

Absent: Trustee Hussain

Trustee Hussain joined the meeting at 7:02 p.m.

PRESIDENT'S REPORT

President Macejak requested that the Tuesday Board meeting be rescheduled from Thursday, December 11th, to Tuesday, December 9th, due to a personal scheduling conflict. The Board agreed to the change of date.

President reported that she had only received the nomination of Trustee Jost for the position of Treasurer and

asked the Board if anyone would like to make any additional nominations at that time. Upon receiving no further nominations, President Macejak made a motion to name Trustee Jost as Treasurer of the Board of Trustees of the Morton Grove Public Library. Trustee Pelletier seconded the nomination.

Ayes: Trustees Flores, Gonzalez, Hussain, Jost, Macejak, Moldofsky, and Pelletier.

President informed Trustee Jost that this means she is automatically part of the Finance and Executive Committees. She proposed the following committee changes to the Board.

Policy Committee: Trustee Flores (Chair), Trustee Gonzalez, and Trustee Moldofsky

Facilities Committee: President Macejak (Chair), Trustee Pelletier, and Trustee Hussain

Finance Committee: Trustee Jost (Chair) and President Macejak

Executive Committee: President Macejak (Chair), Trustee Pelletier, and Trustee Jost

The Trustees agreed to the proposed committee appointments.

Director Leffler informed the Board that the next Policy Committee meeting won't be until sometime in the first quarter of 2026.

COMMITTEE REPORTS

Finance was covered earlier in the meeting. Facilities will be discussed during Old Business. The Policy Committee had no meeting this month.

STAFF REPORTS

President Macejak pointed out to the Board that their packet included a memorandum regarding Libraries and Immigration and Customs Enforcement Questions from Ancel Glink, the law firm kept on retainer by the RAILS consortium. Director Leffler also informed the Board that she and some of the management team will be attending the Libraries & Immigration Enforcement webinar being conducted by Ancel Glink Associate Katie Nagy on November 17th.

President Macejak was pleased to see in the Director report that the library had conducted a number of successful interviews for the Facilities Manager position. Director Leffler reported that she has hired Tim Murphy to be the new Facilities Manager and that his start date is December 1st.

Trustee Moldofsky asked about how the Ancel Glink memorandum's paragraph regarding library meeting rooms impacted people who use the second-floor meeting rooms. Director Leffler informed her that those second-floor rooms were actually study rooms and not meeting rooms and, therefore, did not fall into the same category of being open to the public.

COMMUNICATIONS

Director Leffler shared an unsigned letter that was sent to the Board's attention. She indicated that the Library would not be making any changes to collection development policy. She also shared some promotional materials put out by the RAILS consortium that explains some of the roles and functions of the RAILS consortium.

UNFINISHED BUSINESS

Bathroom Renovation

Director Leffler informed the Board that the asbestos abatement has been completed. The area around the bathrooms will continue to be closed off until other project tasks are completed, such as the tiling of the stairwell to the Youth Department, which is scheduled to occur Monday and Tuesday, November 17th and 18th. Access to the elevator and the East entrance will continue to be open. The overall project is continuing as planned.

Executive Director Search

President Macejak reported that she and Director Leffler had been reviewing some of the dates of the Director Search process, and that President Macejak would like to possibly ask Director Leffler to postpone her final date of employment by a couple of weeks to allow for more overlap with the incoming Director.

Trustee Moldofsky asked if there was a standard amount of overlap, and Director Leffler said it varied depending on the situation. A Board that is happy with the way things are going might want some overlap to ensure continuity. A Board that would like change might not want any overlap.

Trustee Moldofsky asked Trustee Gonzalez if she had any recommendations based on her HR experience. Trustee Gonzalez said they consider having some overlap to be a good practice, and that it would be good to indicate that there can be overlap available when announcing the position so candidates will know they will have that as an option.

The Board agreed that if Director Leffler is amenable to staying a little longer having that overlap with the incoming Director would be good.

President Macejak also pointed out to the Board that one of the things they need to do is come up with two potential evenings during the week of January 26th or February 2nd to hold initial candidate interviews. Also, they need to identify a date for the final interview on either February 14th or 21st. She would like to decide by next meeting.

PUBLIC COMMENTS NON-AGENDA ITEMS

The member of the public attending, Debra Ditkowsky, asked what the Library would do if I.C.E. came to the Library. President Macejak informed her that the Library has a procedures document that outlines what information staff can collect, but that staff cannot interfere with I.C.E. operations. Ms. Ditkowsky asked if the Library would keep I.C.E. personnel away from the Youth Department, and Director Leffler informed her that the Library is a public building and any publicly accessible spaces can be accessed by I.C.E. personnel. Ms. Ditkowsky indicated she had concerns about detainment and arrests occurring where children are present. Director Leffler told her that staff have been advised that they are not to interfere with any official activity occurring in the Library.

Ms. Ditkowsky also indicated that she had been unable to find information about the candidates for the Library Board prior to the recent election. Director Leffler stated that she felt they could do a better job at communicating candidate information prior to elections and had already made a note to address this before the next election.

EXECUTIVE SESSION

President Macejak made a motion to go into Executive Session for "...the appointment, employment compensation, discipline, performance or dismissal of specific employees of the public body," as allowed per 5 ILCS 120/2(c)(1). Trustee Flores seconded the motion.

Ayes: Trustees Flores, Gonzalez, Hussain, Jost, Macejak, Moldofsky, and Pelletier.

The Board moved into Executive Session at 7:42 p.m.

Trustee Flores left the meeting at 7:55 p.m.

Secretary Pelletier called the meeting back into open session at 8:21 p.m.

Those answering roll call were Trustees, Gonzalez, Hussain, Jost, Macejak, Moldofsky, and Pelletier.

Absent was Trustee Flores.

Also present: Executive Director Pamela Leffler and Head of Access Services Jeffrey Ray.

NEW BUSINESS

Executive Director Review

President Macejak made a motion to offer Executive Director Leffler a salary of \$140,000 for 2026. Trustee Jost seconded the motion.


Ayes: Trustees Gonzalez, Hussain, Jost, Macejak, Moldofsky, and Pelletier.

Absent: Trustee Flores

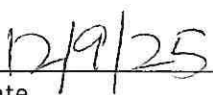
ADJOURNMENT

The meeting was adjourned at 8:25 p.m. by President Macejak.

APPROVED:

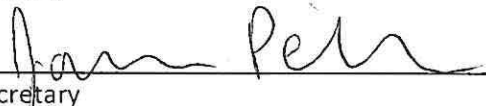


President

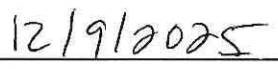


Date

ATTEST:



Secretary



Date