



**MORTON GROVE
PUBLIC LIBRARY**

FINANCIAL REPORT

July 2024

Pam Leffler, Executive Director

The monthly Financial Report includes the following tables of information:

- General Ledger Trial Balance for previous month
- Account Reconciliation Wintrust Operating Bank Account for previous month
- Check Register for previous month
- Year to Date Income Statement Compared with Budget and Previous Year
- Illinois Public Reserves Investment Management Trust (IPRIME) Master Total Portfolio Report

If a more accessible digital version of this report is required, please contact either the Executive Director at (847) 929-5130 / pleffler@mgpl.org or the Business Manager at (847)929-5121 / lshell@mgpl.org.

Morton Grove Public Library
General Ledger Trial Balance
As of Jun 30, 2024

Filter Criteria includes: 1) Types: Cash. Report order is by ID. Report is printed in Detail Format.

Account ID	Account Description	Current Bal
10-1011	Fifth Third Operating	6,262.75
10-1012	Wintrust Operating	2,365,377.29
10-1015	PMA	99.27
10-1030	Petty Cash	250.00
10-1040	Cash register change	150.00
10-1060	Illinois Funds E-Pay	600.37
10-1061	Illinois Funds	38,650.80
20-1170	Wintrust Special Reserve	46,847.14
	Total:	<u>2,458,237.62</u>

Morton Grove Public Library
Check Register
For the Period From Jun 1, 2024 to Jun 30, 2024

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee ID	Payee	Amount
8450	6/10/24	AHARDY	A Hardy	500.00
8451	6/11/24	AMERICANLITHO	American Lithograph	4,444.00
8452	6/11/24	ANDERSON	Anderson Pest Solutions	70.25
8453	6/11/24	AT&T	AT&T	83.48
8454	6/11/24	ATOZDATABASES	DatabaseUSA.com LLC	2,280.00
8455	6/11/24	BAKER	Baker & Taylor Books	3,601.30
8456	6/11/24	BIBLIOTHECA	Bibliotheca, LLC	1,171.05
8457	6/11/24	Cengage	Cengage Learning Inc / Gale	374.13
8458	6/11/24	CHRISTMAS, C.	Chris Christmas	70.00
8459	6/11/24	CNA.PN	CNA	39.58
8460	6/11/24	COMCAST	Comcast Phones	765.41
8461	6/11/24	COMCAST INTERNET	Comcast Internet	507.55
8462	6/11/24	DEMCO	Demco, Inc.	95.91
8463	6/11/24	FLYING FOX	Flying Fox Conservation Fund	400.00
8464	6/11/24	GREATAMERICA	Great America Financial Services	1,634.18
8465	6/11/24	HARTFORD	The Hartford	8.00
8466	6/11/24	IMRF-EMPLOYEE	Village of Morton Grove	5,798.71
8467	6/11/24	IMRF-EMPLOYER	Village of Morton Grove	6,921.87
8468	6/11/24	KANOPY	Kanopy, Inc	497.00

Morton Grove Public Library
Check Register
For the Period From Jun 1, 2024 to Jun 30, 2024

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee ID	Payee	Amount
8469	6/11/24	KHANF	Farah Khan	16.10
8470	6/11/24	Marlene	Marlene Mark	43.95
8471	6/11/24	MG VILLAGE	Village of Morton Grove	276.98
8472	6/11/24	MIDWEST TAPE	Midwest Tape LLC	4,005.84
8473	6/11/24	MISSION	MissionSquare	170.00
8474	6/11/24	OVERDRIVE	OverDrive	1,391.35
8475	6/11/24	RAILS	Rails	7,698.82
8476	6/11/24	SIKICH-ACCOUNTING	Sikich LLP	2,274.00
8477	6/11/24	ST. MARTHA	St. Martha Church	1,311.00
8478	6/11/24	STATE INDUSTRIAL	State Chemical Solutions	132.28
8479	6/11/24	Tamras	Ed Tamras	37.86
8480	6/11/24	TENNANT	Francis Tennant LTD	500.00
8481	6/11/24	UNIQUE MANAGEMEN	Unique Management Services, Inc.	144.20
8482	6/11/24	V and J	V and J Landscaping and Services, Inc	245.00
8483	6/11/24	VERIFIED FIRST	Verified First	64.80
8484	6/11/24	WAREHOUSE	Warehouse Direct	711.00
8485	6/11/24	WIEDEMAN, D.	Debbie Wiedeman	87.24
8486	6/11/24	WIN	Wellness Insurance Network	22,737.00
8487	6/11/24	WINTRUSTCC	First National Bank of Omaha	153.28

Morton Grove Public Library
Check Register
For the Period From Jun 1, 2024 to Jun 30, 2024

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee ID	Payee	Amount
8488	6/18/24	BAKER	Baker & Taylor Books	789.96
8489	6/18/24	Cengage	Cengage Learning Inc / Gale	192.68
8490	6/18/24	DEMCO	Demco, Inc.	61.31
8491	6/18/24	FLYING FOX	Flying Fox Conservation Fund	400.00
8492	6/18/24	MIDWEST TAPE	Midwest Tape LLC	321.57
8493	6/18/24	NICOR	Nicor Gas	151.01
8494	6/18/24	OUTSOURCE SOLUTIC	Outsource Solutions Group, Inc.	7,638.47
8495	6/18/24	SIKICH-ACCOUNTING	Sikich LLP	2,128.50
8496	6/18/24	TMOBILE	TMobile	165.36
8497	6/18/24	TOMESELLO, L.	Tomesello, Loredana	80.00
8498	6/18/24	WEPALIBROS	Wepa Libros	90.35
8499	6/18/24	CHRISTMAS, C.	Chris Christmas	70.00
Total				83,352.33

Morton Grove Public Library
Year to Date Income Statement
Compared with Budget and Last Year
For the Six Months Ending June 30, 2024

		Current Month Actual	Current Year to Date	Annual Budget	Unused	Used %
Revenues						
10-3100	Property Tax Receipts	(9,963.77)	(1,974,743.20)	(3,728,019.00)	1,753,275.80	52.97
10-3110	Replacement Tax Receipts	0.00	(88,011.29)	(80,000.00)	(8,011.29)	110.01
10-3115	License Plate Sticker Revenue	(248.00)	(288.00)	0.00	(288.00)	0.00
10-3200	Fines	(15.34)	(84.43)	(100.00)	15.57	84.43
10-3210	Lost Materials Payments	(160.10)	(254.35)	(300.00)	45.65	84.78
10-3800	Photocopy/Printing	(537.31)	(3,191.37)	(6,000.00)	2,808.63	53.19
10-3900	Miscellaneous Income	(6.00)	(55.66)	(1,000.00)	944.34	5.57
10-3920	Grants	(37,566.05)	(41,249.15)	(44,813.00)	3,563.85	92.05
10-3930	Interest Income	(30.08)	(68.57)	(2,500.00)	2,431.43	2.74
10-3940	Book Sales Receipts	(618.84)	(4,372.31)	(2,500.00)	(1,872.31)	174.89
10-3941	Vending Income	(800.20)	(2,575.70)	(6,000.00)	3,424.30	42.93
10-3950	Donations	(2,663.50)	(4,017.91)	(3,000.00)	(1,017.91)	133.93
20-3930	Interest Income	(194.46)	(1,244.47)	0.00	(1,244.47)	0.00
	Total Revenues	(52,803.65)	(2,120,156.41)	(3,874,232.00)	1,754,075.59	54.72
Expenses						
10-4011	Exempt	38,927.74	253,625.41	492,000.00	(238,374.59)	51.55
10-4021	Non-Exempt	93,881.42	611,166.15	1,246,079.00	(634,912.85)	49.05
10-4050	Retirement	6,921.87	45,329.39	285,500.00	(240,170.61)	15.88
10-4060	Health Insurance	19,407.00	116,676.00	273,600.00	(156,924.00)	42.64
10-4065	FSA - EBC fee	38.00	228.00	1,000.00	(772.00)	22.80
10-4070	Long Term Disability	228.00	1,358.50	2,750.00	(1,391.50)	49.40
10-5010	Books - Adult	4,156.39	38,541.14	95,000.00	(56,458.86)	40.57
10-5011	Books - Youth	1,547.18	18,263.33	40,000.00	(21,736.67)	45.66
10-5020	Periodicals	19.91	741.88	11,800.00	(11,058.12)	6.29
10-5030	Audiovisual - Adult	5,425.84	40,554.41	85,000.00	(44,445.59)	47.71
10-5031	Audiovisual - Youth	93.71	4,794.74	8,500.00	(3,705.26)	56.41
10-5040	Library of Things	9.88	564.89	1,000.00	(435.11)	56.49

Morton Grove Public Library
Year to Date Income Statement
Compared with Budget and Last Year
For the Six Months Ending June 30, 2024

		Current Month Actual	Current Year to Date	Annual Budget	Unused	Used %
10-5050	Microforms/Digitization	0.00	355.69	850.00	(494.31)	41.85
10-5200	Programs - Adult	1,005.81	9,611.56	24,000.00	(14,388.44)	40.05
10-5201	Programs - Youth	4,904.75	13,660.94	23,500.00	(9,839.06)	58.13
10-5250	Grants-AgeOptions	207.86	4,088.66	7,500.00	(3,411.34)	54.52
10-5400	Photocopier Acquis & Maint.	1,634.18	16,000.04	31,000.00	(14,999.96)	51.61
10-6090	Automation	9,468.64	69,111.63	165,000.00	(95,888.37)	41.89
10-6310	Adult Services Databases	9,978.82	41,585.89	47,000.00	(5,414.11)	88.48
10-6320	Youth Services Databases	0.00	11,967.00	13,500.00	(1,533.00)	88.64
10-6330	Staff Support Databases	0.00	1,155.00	9,000.00	(7,845.00)	12.83
10-6350	Web Maint/Improvements	0.00	0.00	2,500.00	(2,500.00)	0.00
10-6360	Cooperative Computer Services	0.00	16,796.75	70,000.00	(53,203.25)	24.00
10-7010	Building Maintenance	3,140.53	18,712.46	80,000.00	(61,287.54)	23.39
10-7020	Building/Service Improvements	0.00	269,595.75	270,843.00	(1,247.25)	99.54
10-7030	Equip/Machinery Maintenance	0.00	22,059.95	51,500.00	(29,440.05)	42.83
10-7040	Furniture Acquisition	0.00	3,050.80	10,000.00	(6,949.20)	30.51
10-7060	Utilities	427.99	4,131.40	13,000.00	(8,868.60)	31.78
10-7080	Insurance	8.00	25,294.00	41,500.00	(16,206.00)	60.95
10-7090	Square credit card fees	11.34	93.58	350.00	(256.42)	26.74
10-8000	Library Supplies	686.25	15,443.20	35,000.00	(19,556.80)	44.12
10-8010	Telephone	765.41	5,609.48	10,500.00	(4,890.52)	53.42
10-8020	Postage	0.00	4,688.23	8,000.00	(3,311.77)	58.60
10-8030	Printing	4,444.00	13,371.50	30,000.00	(16,628.50)	44.57
10-8035	Promotion & Publicity	259.67	8,777.65	13,500.00	(4,722.35)	65.02
10-8040	Meals/Recreation/Recognition	328.27	1,920.62	3,500.00	(1,579.38)	54.87
10-8050	Professional & Staff Devlpmnt	(1,850.89)	5,862.62	12,000.00	(6,137.38)	48.86
10-8080	Memberships	250.00	1,287.02	12,000.00	(10,712.98)	10.73
10-8130	Professional & Consulting Srvc	7,015.58	48,579.50	35,000.00	13,579.50	138.80
10-8150	Miscellaneous	49.64	298.16	1,500.00	(1,201.84)	19.88
10-8151	Vending	570.22	2,982.46	6,000.00	(3,017.54)	49.71
10-8155	Mileage	169.05	1,218.20	3,000.00	(1,781.80)	40.61
10-8165	Collection Fees	134.20	618.60	1,360.00	(741.40)	45.49

Morton Grove Public Library
Year to Date Income Statement
Compared with Budget and Last Year
For the Six Months Ending June 30, 2024

		Current Month Actual	Current Year to Date	Annual Budget	Unused	Used %
10-8905	License Plate Sticker Fees	149.13	158.63	0.00	158.63	0.00
10-9010	FICA	9,885.07	64,628.22	130,000.00	(65,371.78)	49.71
10-9020	Annual Audit	0.00	10,270.00	15,000.00	(4,730.00)	68.47
10-9050	Loan Retirement	11,511.17	68,758.36	154,600.00	(85,841.64)	44.48
10-9060	Interest and Fiscal Charges	1,371.92	8,540.18	0.00	8,540.18	0.00
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	Total Expenses	237,183.55	1,922,127.57	3,874,232.00	(1,952,104.43)	49.61
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	Net Income	(184,379.90)	198,028.84	0.00	198,028.84	0.00
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Master Total Portfolio Report

Report as of 6/30/2024

PMA Financial Network
2135 CityGate Lane
7th Floor
Naperville, IL 60563
Phone: 630-657-6400
Fax: 630-718-8701

Morton Grove Public Library (80214-102 - Operating Reserves)

Type	Holding ID	Settle Date	Maturity	FDIC #	Instrument	Cost	Par-Val/Mat. Val	Rate
ISC		06/30/2024			ISC Balance	\$99.27	\$99.27	
Sub Totals →						\$99.27	\$99.27	
Totals →						\$99.27	\$99.27	

Time and Dollar Weighted Average Portfolio Yield: 0.00%

Weighted Average Portfolio Maturity: 0.00 Days

Note: Weighted Yield & Weighted Average Portfolio Maturity are calculated using “Market Value” and are only based on the fixed rate investments.

Portfolio Summary

Type	Allocation (%)	Allocation (\$)	Description
ISC	100.00	\$99.27	ISC Account

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Cost is comprised of the total amount you paid for the investment including any fees and commissions.

Rate is the average monthly rate for liquid investments or the rate on the last business day of the month for SDA investments or the yield to maturity or yield to worst for fixed term investments.

Face/Par is the amount received at maturity for fixed rate investments.

Market Value reflects the market value as reported by an independent third-party pricing service. Certificates of Deposit and other assets for which market pricing is not readily available from a third-party pricing service are listed at “Cost”.

CD - Certificates of Deposit, **CP** - Commercial Paper, **ISC** - Investment Shares Class, **MMA** - Money Market Account, **SEC** - Government Securities, **TS** - Term Series