



**MORTON GROVE
PUBLIC LIBRARY**

FINANCIAL REPORT

October 2024

Pam Leffler, Executive Director

The monthly Financial Report includes the following tables of information:

- General Ledger Trial Balance for previous month
- Account Reconciliation Wintrust Operating Bank Account for previous month
- Check Register for previous month
- Year to Date Income Statement Compared with Budget and Previous Year
- Illinois Public Reserves Investment Management Trust (IPRIME) Master Total Portfolio Report

If a more accessible digital version of this report is required, please contact either the Executive Director at (847) 929-5130 / pleffler@mgpl.org or the Business Manager at (847)929-5121 / lshell@mgpl.org.

Morton Grove Public Library
General Ledger Trial Balance
As of Sep 30, 2024

Filter Criteria includes: 1) Types: Cash. Report order is by ID. Report is printed in Detail Format.

Account ID	Account Description	Current Bal
10-1011	Fifth Third Operating	3,613.48
10-1012	Wintrust Operating	3,163,272.85
10-1015	PMA	100.19
10-1030	Petty Cash	250.00
10-1040	Cash register change	150.00
10-1060	Illinois Funds E-Pay	608.55
10-1061	Illinois Funds	1,121.56
20-1170	Wintrust Special Reserve	47,493.23
Total:		<u>3,216,609.86</u>

Morton Grove Public Library

Account Reconciliation

As of Sep 30, 2024

10-1012 - Wintrust Operating

Bank Statement Date: September 30, 2024

Filter Criteria includes: Report is printed in Detail Format.

Beginning GL Balance			3,473,596.75
Add: Cash Receipts			
Less: Cash Disbursements			(165,083.84)
Add (Less) Other			(145,240.06)
Ending GL Balance			3,163,272.85
Ending Bank Balance			3,214,029.78
Add back deposits in transit			
Total deposits in transit			
(Less) outstanding checks			
	Jul 23, 2024	8551	(175.00)
	Aug 21, 2024	8624	(300.00)
	Aug 21, 2024	8626	(130.00)
	Aug 21, 2024	8634	(240.00)
	Sep 5, 2024	8652	(12.74)
	Sep 5, 2024	8654	(70.00)
	Sep 5, 2024	8660	(858.06)
	Sep 5, 2024	8669	(75.00)
	Sep 17, 2024	8701	(326.34)
	Sep 18, 2024	8703	(25.00)
	Sep 24, 2024	8707	(145.44)
	Sep 24, 2024	8709	(130.00)
	Sep 24, 2024	8710	(150.00)
	Sep 24, 2024	8711	(240.00)
	Sep 24, 2024	8712	(423.88)
	Sep 24, 2024	8714	(25.00)
	Sep 24, 2024	8718	(250.00)
	Sep 30, 2024	8719	(366.34)
	Sep 30, 2024	8720	(36.18)
	Sep 30, 2024	8721	(34.60)
	Sep 30, 2024	8722	(5,944.99)
	Sep 30, 2024	8723	(6,832.55)
	Sep 30, 2024	8724	(568.33)
	Sep 30, 2024	8725	(1,234.02)
	Sep 30, 2024	8726	(480.00)
	Sep 30, 2024	8727	(25.00)
	Sep 30, 2024	8728	(21,683.82)
	Sep 30, 2024	8729	(43.97)
	Sep 30, 2024	8730	(1,330.67)
	Sep 30, 2024	8731	(8,600.00)
Total outstanding checks			(50,756.93)
Add (Less) Other			
Total other			
Unreconciled difference			0.00
Ending GL Balance			3,163,272.85

Morton Grove Public Library
Check Register
For the Period From Sep 1, 2024 to Sep 30, 2024

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee ID	Payee	Amount
8649	9/5/24	ALEXANDER	Jess Alexander	13.75
8650	9/5/24	BAKER	Baker & Taylor Books	3,085.37
8651	9/5/24	BONDJ	Jessica Bond	1.57
8652	9/5/24	CASTROYC	Yurany Camongo Castro	12.74
8653	9/5/24	Cengage	Cengage Learning Inc / Gale	231.68
8654	9/5/24	CHRISTMAS, C.	Chris Christmas	70.00
8655	9/5/24	CNA.PN	CNA	57.43
8656	9/5/24	COMCAST INTERNET	Comcast Internet	508.26
8657	9/5/24	GOODCHILD	Amy Goodchild	44.35
8658	9/5/24	GREATAMERICA	Great America Financial Services	1,634.18
8659	9/5/24	HARRISL	Lori Harris	125.00
8660	9/5/24	HDSUPPLY	HD Supply	858.06
8661	9/5/24	IMPACT	Impact Networking, LLC	69.72
8662	9/5/24	IMRF-EMPLOYEE	Village of Morton Grove	8,673.97
8663	9/5/24	IMRF-EMPLOYER	Village of Morton Grove	10,350.72
8664	9/5/24	MIDWEST TAPE	Midwest Tape LLC	858.50
8665	9/5/24	MISSION	MissionSquare	720.00
8666	9/5/24	PARVIN	Parvin-Clauss Sign Company Inc.	561.12
8667	9/5/24	PITNEY BOWES	Pitney Bowes Global Financial Services	143.42

Morton Grove Public Library
Check Register
For the Period From Sep 1, 2024 to Sep 30, 2024

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Check #	Date	Payee ID	Payee	Amount
8668	9/5/24	RAILS	Rails	800.00
8669	9/5/24	RAINBOW ANIMAL	Rainbow Dog Animal Assisted Therapy	75.00
8670	9/5/24	SIKICH-ACCOUNTING	Sikich LLP	2,496.60
8671	9/5/24	ST. MARTHA	St. Martha Church	1,330.67
8672	9/5/24	Tamras	Ed Tamras	73.36
8673	9/5/24	WAREHOUSE	Warehouse Direct	125.18
8674	9/5/24	WIEDEMAN, D.	Debbie Wiedeman	46.57
8675	9/5/24	WIN	Wellness Insurance Network	22,737.00
8676	9/5/24	WINTRUSTCC	First National Bank of Omaha	8,643.42
8677	9/6/24	CNA.PN	CNA	39.48
8678	9/10/24	ALEXANDER, G.	Gregory Alexander	20.90
8679	9/10/24	ANDERSON	Terminix-Anderson	70.25
8680	9/10/24	BAKER	Baker & Taylor Books	1,261.15
8681	9/10/24	KANOPY	Kanopy, Inc	548.00
8682	9/10/24	MIDWEST TAPE	Midwest Tape LLC	4,125.73
8683	9/10/24	OVERDRIVE	OverDrive	1,455.34
8684	9/10/24	POSTMASTER	United States Postal Service	1,111.46
8685	9/10/24	SCHOLASTIC	Scholastic, Inc.	969.00
8686	9/10/24	STAPLES	Staples Advantage	105.61

Morton Grove Public Library
Check Register
For the Period From Sep 1, 2024 to Sep 30, 2024

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Check #	Date	Payee ID	Payee	Amount
8687	9/10/24	STATE INDUSTRIAL	State Chemical Solutions	136.24
8688	9/10/24	UNIQUE MANAGEMEN	Unique Management Services, Inc.	103.00
8689	9/10/24	V and J	V and J Landscaping and Services, Inc	245.00
8690	9/10/24	VERIFIED FIRST	Verified First	48.60
8691	9/17/24	AT&T MOBILITY	AT&T MOBILITY	83.48
8692	9/17/24	BAKER	Baker & Taylor Books	1,445.67
8693	9/17/24	Cengage	Cengage Learning Inc / Gale	420.96
8694	9/17/24	COLLEY	Colley Elevator Co.	717.50
8695	9/17/24	COMCAST	Comcast Phones	1,148.65
8696	9/17/24	Marlene	Marlene Mark	19.90
8697	9/17/24	MIDWEST MECHANICA	Midwest Mechanical	1,030.54
8698	9/17/24	MIDWEST TAPE	Midwest Tape LLC	213.63
8699	9/17/24	NEWSBANK	NewsBank,inc	2,941.00
8700	9/17/24	NICOR	Nicor Gas	148.99
8701	9/17/24	STATE INDUSTRIAL	State Chemical Solutions	326.34
8702	9/17/24	TMOBILE	TMobile	99.60
8703	9/18/24	OTOLSKI	Laura Otolski	25.00
8704	9/24/24	AMERICANLITHO	American Lithograph	4,468.00
8705	9/24/24	AT&T	AT&T	146.58

Morton Grove Public Library
Check Register
For the Period From Sep 1, 2024 to Sep 30, 2024

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee ID	Payee	Amount
8706	9/24/24	BAKER	Baker & Taylor Books	2,033.88
8707	9/24/24	Cengage	Cengage Learning Inc / Gale	145.44
8708	9/24/24	CMFP	CMFP	17,576.00
8709	9/24/24	DANCINGCRANES	Dancing Cranes Yoga	130.00
8710	9/24/24	HALLM	Michael Hall	150.00
8711	9/24/24	MCGEEJ	Joan McGee	240.00
8712	9/24/24	MIDWEST TAPE	Midwest Tape LLC	423.88
8713	9/24/24	MOSKALIKB	Brian Moskalik	25.00
8714	9/24/24	OTOLSKI	Laura Otolski	25.00
8715	9/24/24	OUTSOURCE SOLUTIC	Outsource Solutions Group, Inc.	7,482.47
8716	9/24/24	SIKICH-ACCOUNTING	Sikich LLP	1,162.50
8717	9/24/24	WAREHOUSE	Warehouse Direct	82.62
8718	9/24/24	MOSKALIKB	Brian Moskalik	250.00
8719	9/30/24	BAKER	Baker & Taylor Books	366.34
8720	9/30/24	BONDJ	Jessica Bond	36.18
8721	9/30/24	CNA.PN	CNA	34.60
8722	9/30/24	IMRF-EMPLOYEE	Village of Morton Grove	5,944.99
8723	9/30/24	IMRF-EMPLOYER	Village of Morton Grove	6,832.55
8724	9/30/24	INDIA	India for Everyone	568.33

Morton Grove Public Library
Check Register
For the Period From Sep 1, 2024 to Sep 30, 2024

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee ID	Payee	Amount
8725	9/30/24	MIDWEST MECHANICA	Midwest Mechanical	1,234.02
8726	9/30/24	MISSION	MissionSquare	480.00
8727	9/30/24	OTOLSKI	Laura Otolski	25.00
8728	9/30/24	OUTSOURCE SOLUTIC	Outsource Solutions Group, Inc.	21,683.82
8729	9/30/24	POULOS	Susan Poulos	43.97
8730	9/30/24	ST. MARTHA	St. Martha Church	1,330.67
8731	9/30/24	WINTRUSTCC	First National Bank of Omaha	8,600.00
Total				164,730.50

Morton Grove Public Library
Year to Date Income Statement
Compared with Budget and Last Year
For the Nine Months Ending September 30, 2024

		Current Month Actual	Current Year to Date	Annual Budget	Unused	Used %
Revenues						
10-3100	Property Tax Receipts	0.00	(3,670,197.99)	(3,728,019.00)	57,821.01	98.45
10-3110	Replacement Tax Receipts	0.00	(88,011.29)	(80,000.00)	(8,011.29)	110.01
10-3115	License Plate Sticker Revenue	(184.00)	(1,104.00)	0.00	(1,104.00)	0.00
10-3200	Fines	(18.69)	(108.72)	(100.00)	(8.72)	108.72
10-3210	Lost Materials Payments	(92.43)	(441.62)	(300.00)	(141.62)	147.21
10-3800	Photocopy/Printing	(792.63)	(5,267.97)	(6,000.00)	732.03	87.80
10-3900	Miscellaneous Income	(17.00)	(135.21)	(1,000.00)	864.79	13.52
10-3920	Grants	0.00	(41,249.15)	(44,813.00)	3,563.85	92.05
10-3930	Interest Income	(7.67)	(114.48)	(2,500.00)	2,385.52	4.58
10-3940	Book Sales Receipts	(293.75)	(5,473.07)	(2,500.00)	(2,973.07)	218.92
10-3941	Vending Income	(1,134.30)	(4,971.05)	(6,000.00)	1,028.95	82.85
10-3950	Donations	0.00	(4,019.46)	(3,000.00)	(1,019.46)	133.98
20-3930	Interest Income	(210.18)	(1,890.56)	0.00	(1,890.56)	0.00
	Total Revenues	(2,750.65)	(3,822,984.57)	(3,874,232.00)	51,247.43	98.68
Expenses						
10-4011	Exempt	38,927.74	389,812.50	492,000.00	(102,187.50)	79.23
10-4021	Non-Exempt	94,148.09	939,319.00	1,246,079.00	(306,760.00)	75.38
10-4050	Retirement	17,183.27	76,347.09	285,500.00	(209,152.91)	26.74
10-4060	Health Insurance	19,407.00	174,897.00	273,600.00	(98,703.00)	63.92
10-4065	FSA - EBC fee	38.00	342.00	1,000.00	(658.00)	34.20
10-4070	Long Term Disability	228.00	2,042.50	2,750.00	(707.50)	74.27
10-5010	Books - Adult	7,654.32	67,109.36	95,000.00	(27,890.64)	70.64
10-5011	Books - Youth	4,108.55	26,656.00	40,000.00	(13,344.00)	66.64
10-5020	Periodicals	0.00	8,280.71	11,800.00	(3,519.29)	70.18
10-5030	Audiovisual - Adult	6,373.85	58,649.59	85,000.00	(26,350.41)	69.00
10-5031	Audiovisual - Youth	584.64	5,980.24	8,500.00	(2,519.76)	70.36
10-5040	Library of Things	9.40	623.97	1,000.00	(376.03)	62.40

Morton Grove Public Library
Year to Date Income Statement
Compared with Budget and Last Year
For the Nine Months Ending September 30, 2024

		Current Month Actual	Current Year to Date	Annual Budget	Unused	Used %
10-5050	Microforms/Digitization	0.00	678.51	850.00	(171.49)	79.82
10-5200	Programs - Adult	2,203.91	16,771.07	24,000.00	(7,228.93)	69.88
10-5201	Programs - Youth	1,920.21	19,156.59	23,500.00	(4,343.41)	81.52
10-5250	Grants-AgeOptions	128.57	6,454.49	7,500.00	(1,045.51)	86.06
10-5400	Photocopier Acquis & Maint.	1,634.18	20,902.58	31,000.00	(10,097.42)	67.43
10-6090	Automation	32,223.79	131,171.12	165,000.00	(33,828.88)	79.50
10-6310	Adult Services Databases	3,741.00	47,232.89	47,000.00	232.89	100.50
10-6320	Youth Services Databases	39.99	12,006.99	13,500.00	(1,493.01)	88.94
10-6330	Staff Support Databases	362.00	2,334.00	9,000.00	(6,666.00)	25.93
10-6350	Web Maint/Improvements	0.00	0.00	2,500.00	(2,500.00)	0.00
10-6360	Cooperative Computer Services	0.00	49,013.60	70,000.00	(20,986.40)	70.02
10-7010	Building Maintenance	7,632.86	35,755.73	80,000.00	(44,244.27)	44.69
10-7020	Building/Service Improvements	17,576.00	287,171.75	270,843.00	16,328.75	106.03
10-7030	Equip/Machinery Maintenance	2,136.68	37,809.29	51,500.00	(13,690.71)	73.42
10-7040	Furniture Acquisition	134.50	9,222.30	10,000.00	(777.70)	92.22
10-7060	Utilities	148.99	5,026.24	13,000.00	(7,973.76)	38.66
10-7080	Insurance	798.00	31,838.00	41,500.00	(9,662.00)	76.72
10-7090	Square credit card fees	102.43	526.26	350.00	176.26	150.36
10-8000	Library Supplies	3,477.52	21,590.19	35,000.00	(13,409.81)	61.69
10-8010	Telephone	1,148.65	8,256.75	10,500.00	(2,243.25)	78.64
10-8020	Postage	1,254.88	7,750.18	8,000.00	(249.82)	96.88
10-8030	Printing	4,468.00	22,677.50	30,000.00	(7,322.50)	75.59
10-8035	Promotion & Publicity	156.41	12,905.75	13,500.00	(594.25)	95.60
10-8040	Meals/Recreation/Recognition	317.99	2,399.18	3,500.00	(1,100.82)	68.55
10-8050	Professional & Staff Devlpmnt	2,859.48	9,198.56	12,000.00	(2,801.44)	76.65
10-8080	Memberships	572.00	2,613.02	12,000.00	(9,386.98)	21.78
10-8130	Professional & Consulting Srvc	5,858.31	68,682.01	35,000.00	33,682.01	196.23
10-8150	Miscellaneous	57.03	554.97	1,500.00	(945.03)	37.00
10-8151	Vending	873.69	4,866.41	6,000.00	(1,133.59)	81.11
10-8155	Mileage	241.26	1,775.89	3,000.00	(1,224.11)	59.20
10-8165	Collection Fees	103.00	948.20	1,360.00	(411.80)	69.72

Morton Grove Public Library
Year to Date Income Statement
Compared with Budget and Last Year
For the Nine Months Ending September 30, 2024

		Current Month Actual	Current Year to Date	Annual Budget	Unused	Used %
10-8905	License Plate Sticker Fees	60.80	421.93	0.00	421.93	0.00
10-9010	FICA	9,905.52	99,307.04	130,000.00	(30,692.96)	76.39
10-9020	Annual Audit	0.00	10,270.00	15,000.00	(4,730.00)	68.47
10-9050	Loan Retirement	11,608.22	103,531.10	154,600.00	(51,068.90)	66.97
10-9060	Interest and Fiscal Charges	1,274.87	12,416.71	0.00	12,416.71	0.00
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	Total Expenses	303,683.60	2,853,296.76	3,874,232.00	(1,020,935.24)	73.65
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	Net Income	(300,932.95)	969,687.81	0.00	969,687.81	0.00
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Master Total Portfolio Report

Report as of 9/30/2024

PMA Financial Network
2135 CityGate Lane
7th Floor
Naperville, IL 60563
Phone: 630-657-6400
Fax: 630-718-8701

Morton Grove Public Library (80214-102 - Operating Reserves)

Type	Holding ID	Settle Date	Maturity	FDIC #	Instrument	Cost	Par-Val/Mat. Val	Rate
ISC		09/30/2024			ISC Balance	\$100.19	\$100.19	
Sub Totals →						\$100.19	\$100.19	
Totals →						\$100.19	\$100.19	

Time and Dollar Weighted Average Portfolio Yield: 0.00%

Weighted Average Portfolio Maturity: 0.00 Days

Note: Weighted Yield & Weighted Average Portfolio Maturity are calculated using “Market Value” and are only based on the fixed rate investments.

Portfolio Summary

Type	Allocation (%)	Allocation (\$)	Description
ISC	100.00	\$100.19	ISC Account

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Cost is comprised of the total amount you paid for the investment including any fees and commissions.

Rate is the average monthly rate for liquid investments or the rate on the last business day of the month for SDA investments or the yield to maturity or yield to worst for fixed term investments.

Face/Par is the amount received at maturity for fixed rate investments.

Market Value reflects the market value as reported by an independent third-party pricing service. Certificates of Deposit and other assets for which market pricing is not readily available from a third-party pricing service are listed at “Cost”.

CD - Certificates of Deposit, **CP** - Commercial Paper, **ISC** - Investment Shares Class, **MMA** - Money Market Account, **SEC** - Government Securities, **TS** - Term Series