

LIBRARIAN'S REPORT March 2023 Pam Leffler, Executive Director

Administration

Personnel

- Wynn Scoggins, the new Adult Services Librarian, started on March 27.
- Preparations for the retirement of Technical Services Manager/Special Projects Coordinator Helga Scherer continued. Helga's last day will be Friday, April 21, 2023. Circulation Services Manager Jeff Ray will be taking over Helga's responsibilities and management of the TS Department in addition to his current job responsibilities for the remainder of the year as we review and analyze department and library needs. Jeff will receive a temporary increase in pay to reflect these added duties.
- I have increased the hours of the Administrative Assistant position from 30 hours/week to 37.5 hours/week to better accommodate the needs of the Administration Department and Susanne's increased human resources responsibilities.
- A job ad for 2 part-time Adult Services Associate positions was posted. Adult Services Manager Melissa Mayberry and I will begin interviews for these positions in mid-April.
- Other personnel news can be found in the Department reports.

Automation & Technology

- OSG has begun 'behind the scenes' work on the server migration. Staff files and workflow have not yet been affected by this work, and I remain hopeful that it should not change the day-to-day workflow of staff too much.
- OSG continues routine and general maintenance of our computers and other automation systems.

Legal/Financial/Policy

- As mentioned last month, Circulation Services Manager Jeff Ray and I have been working on transitioning the payment options for our online fees and overdue payments. In 2022 we only took in \$122 via online payments. Our current vendors TSYS and Comprise charge a monthly fee that we do not recoup in payments, and after further analysis, we determined that even using ePay through Illinois Funds would cost us more than we take in. Based on this, we have decided that our online payments will go directly to CCS due to the costs of providing this service. After one year, we will review again and make any necessary changes in the event that online payments significantly increase.
- The revised Employee Handbook is substantially complete, and I anticipate distribution of hard copies to all employees by the end of April. The handbook has been completely reviewed by HR Source attorneys and reflects current statutory requirements, best practices in the HR field, and MGPL specific policies/procedures.

Facilities

- Carpet cleaning has been scheduled for Friday, April 7.
- Jason Perkunas from SMC continues to meet with contractors and prepare budget estimates and bid documents for building maintenance work planned for this year: masonry work and repair; replacement/repair/painting of shutters; outside painting; bay window replacement. A pre-bid meeting will be held on Wednesday, April 5 and all bids are due by Tuesday, April 18, 2023. Approval of the recommended bids will take place at the May Board meeting, with work tentatively scheduled to begin in August and last approximately 2-3 months.
- On March 16, 2023, the Facilities Committee met to discuss removal of the two crabapple trees in the front of the library in order to facilitate access to the exterior of the building for masonry repair and window replacement. The Committee agreed that removal of the trees made the most practical and financial sense; and while work isn't slated to begin until the summer, we felt that it would be less disruptive to remove the trees now. Upon completion of the exterior renovation work, these trees will be replaced with new trees and/or a butterfly or pollinator garden. The trees were removed on March 22, and to date I have only received one patron comment (patron email and my response included as Communications in this month's Board packet).
- Additional information on the building and grounds can be found in the report from Facilities Manager, Ed Tamras.

Miscellaneous

- I have really been enjoying and learning a lot from the Morton Grove Citizens Police and Fire Academy.
- I spent a significant amount of time this month working on ECC/Digital Library of Illinois matters, primarily reviewing and verifying that our files and contact lists are up to date. While I am the Chair of the ECC committee, I am fortunate and thankful to have a dedicated team of eight other librarians from across the state helping to administer this 122-library consortium!

Events/Programs/Meetings

CCS Executive Committee	March 8
Department Manager meeting(s)	March 15, 22
ECC/Digital Library of Illinois Annual All Member mtg	March 2
ILA Noon Network: ITPLD Culture Code Refresh	March 13
Library Board of Trustees Regular Mtg	March 9
MG Administrators Breakfast	March 15
North Suburban Directors meeting	March 28
OSG Quarterly meeting	March 15
Paycom Applicant Tracking System training meetings	March 16, 17

Besides the meetings listed above, I had several meetings throughout the month with Department Managers and other staff on a variety of personnel, collection, and building related issues.

MGPL Adult Services March 2023 Report

Melissa Mayberry, Adult Services Manager

Staffing

We are very happy to have Wynn join the AS department. He is quickly acclimating and is busy familiarizing himself with his collection area. Two part-time Adult Services Associate positions were posted this month and I am hoping to have the positions filled shortly.

Programming

We had a total of 36 programs with 681 attendees this month. Crafting programs are always very popular with our patrons. Those who attended our monthly Social Senior Craft program created beautiful rainbow keychains using crayons, and we also offered an online craft program that taught patrons how to make an adorable hedgehog with needle felting.

Not surprising, Winnie the Pooh emerged as the overall winner in our March Madness Bracket Challenge. Patrons of all ages voted for their favorite literary character and followed the weekly results in the Lincoln Ave entrance.



We presented several educational programs this month. Equity, Diversity, and Inclusion 101, presented by the Director of Organizational Development and Diversity at Northwestern University, provided an overview of EDI and how it impacts our community. Another program had a representative from Cook County Department of Environment & Sustainability presenting on the benefits of electric cars.

Our patrons are also very enthusiastic about live music. We kicked off the month with Irish accordion and banjo music for St Patrick's day and for Women's History Month we offered HERstory, a musical celebration of amazing women and their trailblazing triumphs.



This month we were also busy working with vendors in preparation for the planned Polaris server migration, providing tech help in the Computer Room, at the Info Desk and with Book a Librarian appointments.

Book/Media Displays

- Women's History Month
- Strong Female Characters
- Superheroines
- Healthy Living
- Women's History Month
- That's Hollywood

Book Rivers and Record Sets

- Women's History month
- Leading Women
- Superheroines
- Healthy Living
- YA Disability Awareness
- Powerful Female Characters
- New YA Releases

Library Aware Newsletters

- Best Seller Preview
- New Fiction
- New Non-Fiction
- New AV
- New Graphic Novels

MGPL Circulation Services March 2023 Report

Jeffrey Ray, Circulation Services Manager

Patrons:

• 126 Library Cards registered

Staff:

- 3/24/23 Attended LACONI CSS meeting
- 3/28/23 Attended Sensource Vea training
- Continued training on Acquisitions and Cataloging

MGPL Facilities March 2023 Report

Edmon Tamras, Facilities Manager

- Replaced a couple of the magnet LED strip lights in the garage.
- Midwest Mechanical repaired the YS HVAC unit that was leaking refrigerant.
- The two crabapple trees in front of the patio were removed by a tree removal company in preparations for exterior work this summer.
- A new body count device was installed in both entrances of the library.
- Removed the center upright for the book sensor on both entrances of the library.
- Called ASI alarm company to check the pressure switch connected to the air compressor, it's not sending a trouble signal to the panel when air pressure is low, update to follow.
- Installed wall shelving unit in the YS office.
- Replaced all HEPA air-filters on our air purifiers.
- Shales McNutt started soliciting bids for asbestos/lead removal on windows and exterior paint for this summer's project.
- Staff entrance door: strike plate getting stuck and not unlocking the door when using the key fob to enter the library, lubricated the strike plate, working normal again.
- Adjusted all clocks to DST, also added new clocks in the YS department.
- The fire sprinkler company returned to finish extending down the sprinkler heads that were obstructed by light fixtures, work has been completed.
- Snow removal duties.
- Daily duties of cleaning the library.
- Performed weekly draining of the fire sprinkler auxiliary moisture accumulator tubes.
- Managed day to day operations.

MGPL Technical Services March 2023 Report

Helga Scherer, Technical Services Manager

- Continued preparing for retirement, effective April 21, 2023.
- Continued training Jeff Ray on TS issues in preparation for his assuming oversight and management of TS, effective April 24, 2023.

MGPL Marketing & Engagement March 2023 Report Karina Guico, Marketing & Engagement Manager

We received a \$100 donation from China Chef for the Summer Reading Program. Karina worked with Stephanie on updating the play counter activities and Nate on updating the Book Challenge bracket weekly. Karina worked with Courtney on Activity Room setups and updated materials for maintenance staff. She also got items ready for Wynn, the new AS staff. Karina worked with member of the Staff Appreciation Committee to plan a Munchie Madness event to celebrate staff birthdays and anniversaries (and new staff). Karina also trained Jan and Wynn on LibraryAware.



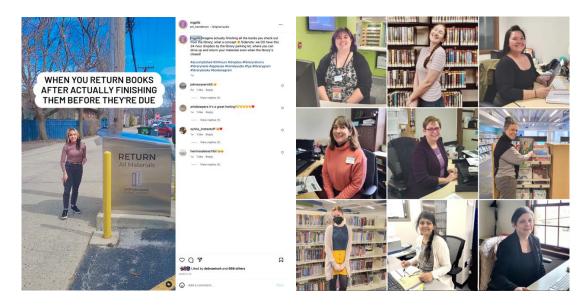
Karina continues to send out weekly e-blasts and sent targeted messages for kid and teen events (which prompted an increase registration or event to reach max capacity) as well as the Money Matters event series. She also uploaded event videos to YouTube.

Bettina finished designing the April/May issue of the newsletter. She met with Courtney to discuss Summer Reading logs and has been working with Natalie on digitizing the design for the desk wraps. Bettina has been working with Brenda on the mini library kits and created stickers and placards for this project as well as instructional handouts and a mini library card to be included in the kits.

Bettina continues to create print materials to promote AS and YS events, designing flyers, posters, bookmarks, and more. In March, Bettina created 20 new designs for a variety of projects.



Jan continues to create content for our social media accounts. Our "Returning Books" reel had 3,669 views and 455 likes. Our "Pretty Girls Walk" reel had 1,640 views and 119. Our International Women's Day staff photo collage had a total of 102 likes (from Instagram and Facebook). Engagement on Instagram almost doubled this month and our Twitter page visits increased by 70%.



Jan worked on a brief write-up about starting TikTok and the content we'd be pushing to the platform. Jan came up with a game plan to start out and will work with staff on making videos and building our following.

Meetings/Training/Etc.

- Jan and Karina meet to discuss starting the Library's TikTok account (3/9)
- Karina met with Susanne and Cailyn to talk about Staff Appreciation Committee March event (3/9)
- Bettina met with Courtney about Summer Reading Program (3/13)
- Bettina attended "From Visualization to Execution: Exploring Our Strengths as Designers" program (3/14)
- Bettina, Jan, and Karina met to discuss April/May event promotions (3/15)
- Bettina attended EDI meeting (3/15, 3/23)
- Karina attended managers meetings (3/15, 3/22)
- Jan and Karina watched the LibraryAware portion of the CCS PAS Technical Group Meeting (3/22)
- Karina attended the ILA Marketing Forum meeting about Web Accessibility Basics (3/24)

MGPL Youth Services March 2023 Report

Courtney Schroeder, Youth Services Manager

This month's staff meeting focused on finalizing our plans for Summer Reading. We continue to focus on meeting patrons where they are comfortable while engaging kids in exciting learning opportunities and encouraging them to read through their school break.

Programming

In March we provided 51 programs for 1092 people.

We began our STEMonade journey early on in the pandemic with Jess trying out STEM kits on their own front lawn for kids in their neighborhood. After a successful response, they developed a vision for the stand, Bettina created a logo, several other staff members developed kit ideas (especially Amy, who continues to contribute nearly one a month to help Jess with the workload), and here we are 2.5years later having given out over 14,000 kits. We continue to have such high interest in the stand that we regularly run out of kits before the next one is slated to come out. We also continue to have libraries from around the country reach out to Jess to ask for help developing their own. It was a wonderful vision and execution and it's such an asset to the Library. We are so proud of the **STEMonade Stand**.



We hosted a lineup of programs over Spring Break that included a **Balloon Twisting Workshop** where 36 excited kids and their parents learned to make simple animals out of balloons during the hour-long program. Jess hosted **Goofball Science Club** where kids made and tested out different recipes for bouncy balls. Jessie held an open crafting program, **Crafternoon** for kids of all ages. Jess' **DIY Family Game Night** resulted in group-invented games such as Nut Stacker and Target Flying and Sarah's Yoga Storytime was a welcome deep breath for kids (and parents) stressed this week. All in all, the week was a success.

Outreach

In March the outreach team visited 22 groups (754 kids/teachers/parents) out in the schools.

This month's outreach included hosting a table at the NTDSE/Molloy Summer Resource Fair, Melzer's Literacy Night, and Golf Middle School's International Celebration of Cultures. All Wonderful evenings interacting with our local families. As typical, we welcomed Molloy and Jerusalem Lutheran students to the Library weekly on Fridays. The YS Team also provided 2 book bags of 15 items for area classrooms.

Professional Development/Training/Meetings

In March the Youth Services staff attended the following professional development and training meetings in addition to the YS staff meeting and Sarah and Natalie's EDI committee meetings:

- Debbie attended the ECA Steering Committee, General Membership, and Events subcommittee meetings.
- Jess attended the IYSI Conference Steering Committee and Networking meetings.
- Leslie attended the RAILS Programming Meeting.
- Coutney attended the RAILS YS Managers Meeting.
- Jessie and Jess attended the IYSI Conference.
- Debbie watched the Booklist Spring Book Club Picks webinar.
- Debbie attended the Advocate Literacy Initiative meeting.
- Courtney attended the sixth Project Ready meeting (an EDI cohort with other YS managers.)

Programming Statistics - March 2023		
Program Name:	# of	Total
	sessions	Attendance
Adult Programs	36	
Chair Yoga (Online)	2	38
Tai Chi (Online)	2	22
Crafting for Charity	2	14
Tuesday Movies	4	83
Social Seniors: Bingo	1	6
Social Seniors: Arts & Crafts	1	8
Social Seniors: Wits Workout	1	5
Indie Movie Night	1	6
The Weird & Wonderful World with Mary Roach (Zoom)	1	11
Author Talk: The Navigation Case (Hybrid)	1	72
MGPL After Dark: The Banshees of Inisherin	1	22
The Shamrock Ragsters (Hybrid)	1	101
An Introduction to the Film Invisible Warriors (Zoom)	1	1
Needle Felting Craft with Natasha Lehrer Lewis (Zoom)	1	13
The Life of Barbra Streisand (Hybrid)	1	38
Equity, Diversity, and Inclusion 101 (Hybrid)	1	53
Tech Talk: eBooks & eAudiobooks (Zoom)	1	4
An Evening with Documentary Historian Gregory S. Cook (Zoom)	1	2
Exploring Spices: Fennel Seeds Zoom)	1	16
HERstory: Trailblazing Female Firsts (Hybrid)	1	35
Do More with Excel	1	4
Basics and Benefits of Electric Vehicles (Hybrid)	1	29
Oscar Prediction Ballots	1	30
True Crime Book Discussion (Zoom)	1	2
Book a Librarian	3	3
Between the Lines	1	6
Between the Lines (Zoom)	1	8
LitLounge (Zoom)	1	7
Senior Activity Kits	1	34
ESL Kits	1	8
Teen Programs	1	2
Anime Club High School	1	2
Youth Programs	51	1092
1000 Books Before Kindergarten Storytime	1	6
Anime Club	1	2
Balloon Twisting Workshop	1	58
Bedtime Stories & More	1	e
Chess Academy	1	25
Craftenoon	1	14
Craftin' Around	1	
		L

DIY Family Game Night		
	1	20
Drama Club	2	29
Family Engineering Night	1	15
Family Reads Bookclub (make up date)	1	10
Goofball Science Club	1	5
Lego Builders	1	21
Listen Up	5	75
LitLoot Middle School	1	12
Mathematics Circus	1	22
Mini Music Makers	1	19
Monday Morning Playgroup	4	154
Movin' & Groovin'	1	13
Preschool Storytime	3	35
Puzzle Gauntlet/Jr. Puzzle Gauntlet	2	11
Read to the Rainbow Dogs	1	9
STEMonade Stand	2	260
Toddler Time	3	34
Tots Dealing with Big Feelings	1	8
Wee Read	10	165
Yoga Storytime	1	21
	-	
Library-Wide Programs	1	170
March Madness Bracket Challenge	1	170
		1/0
Talks/Tours inside the Library		
Youth Services	0	0
	•	0
Adult/Teen Services	0	0
	0	0
Talks/Taurs autsida tha Library		
Talks/Tours outside the Library	22	754
Youth Services	22	754
Youth Services Golf	2	205
Youth Services Golf Hynes	2 2	205 180
Youth Services Golf Hynes Jerusalem Lutheran	2 2 1	205 180 11
Youth Services Golf Hynes Jerusalem Lutheran Kids Academy	2 2 1 3	205 180 11
Youth Services Golf Golf Hynes Hynes Jerusalem Lutheran Kids Academy MCC/MEC	2 2 1	205 180 11 50 7
Youth Services Golf Golf Hynes Jerusalem Lutheran Kids Academy MCC/MEC Melzer	2 2 1 3 1 4	205 180 11 50 7 126
Youth Services Golf Golf Hynes Jerusalem Lutheran Kids Academy MCC/MEC Melzer Molloy Molloy	2 2 1 3 1 4 4	205 180 11 50 7 126 12
Youth Services Golf Golf Hynes Jerusalem Lutheran Kids Academy MCC/MEC Melzer	2 2 1 3 1 4	205 180 11 50 7 126 12
Youth Services Golf Golf Hynes Jerusalem Lutheran Kids Academy MCC/MEC Melzer Molloy Molloy	2 2 1 3 1 4 4	205 180 11 50 7 126 12 151
Youth Services Golf Golf Hynes Jerusalem Lutheran Jerusalem Lutheran Kids Academy MCC/MEC Melzer Molloy Park View Park View	2 2 1 3 1 4 1 7	205 180 11 50 7 126 12 151
Youth Services Golf Golf Hynes Jerusalem Lutheran Jerusalem Lutheran Kids Academy MCC/MEC Melzer Molloy Park View Park View	2 2 1 3 1 4 1 7	
Youth Services Golf Hynes Jerusalem Lutheran Kids Academy MCC/MEC Melzer Molloy Park View Sunny Bunny	2 2 1 3 1 4 1 7 1	205 180 11 50 7 126 12 151 12

Morton Grove Public Library Monthly Statistics For 03/2023

The Checkout numbers and Renewal numbers exclude in-house cards as well as test cards The line that reads "Number Of Items Currently Out" counts items with these Item Statuses : 'Checked Out', 'On Ioan to another library', 'Awaiting Pickup', 'In transit to another library', 'In-Transit to Home Library' For More Information: https://www.learning.ccslib.org

Transaction Type	Transaction SubType	NUMBER OF PATRONS ITEMS TRANSACTIONS
Checkins at your stations	Leap Check in	13544
Checkins at your stations	Checkin Leap In Hous	2212
Checkins at your stations	Self Check in	15
Checkins at your stations	Quick Check in	22
Checkins at your stations	Normal	11
Checkins at your stations	Checkin Leap Invento	20
	Total Checkins	15824
Checkouts at your stations	Leap Checkout and Renewal	5760
Checkouts at your stations	Self check Check out	7799
Checkouts at your stations	Circ Checkout and Renewal	15
	Total Checkouts	13574
Renewals at your stations	Leap Checkout and Renewal	354
Renewals at your stations	Power PAC Renewal	77
Renewals at your stations	Third party renewal	31
Renewals at your stations	Auto-renewal	9688
Renewals at your stations	Self check Check out	49
Renewals at your stations	Inbound Telephony Checkout	5
	Total Renewals	10204
Number of your Library's items checked out system-wide		13489
Number of your Library's unique items checked out system-wide		12215

Holds Placed through your interface		3497
Holds placed for/by your patrons		3719
Holds Held		3378
Holds Located		0
Holds Checkedout		2983
Holds Expired		2
Holds Cancelled		607
Holds Unclaimed		342
Number Of Items Currently Out		12887
Existing "MortonGrove" patron received new barcode		25
Patron Expiration Date Extended More Than 30 Days:		14
Count of physical patron records at beginning of 03/2023		9454
Minus Patron records physically deleted		132
Minus Patron library was changed from "MortonGrove" to some other CCS librar		14
Plus Patron records physically added		126
Plus Patron library was changed from some CCS library to "MortonGrove"		5
Count of physical patron records at end of 03/2023		9439
Minus In-House and Test Cards		8
Minus Expired Cards		354
Unexpired Patrons on file		9077
Leap Registration	Patron Lib=MortonGrove	126
Leap Registration	Patron Lib=CCSL	13
Pac Registrations from 03/2022 thru 02/2023 - All		0
Monthly ILLINET numbers		
Number of items borrowed by your library and supplied by a CCS library		2301
Number of items lent by your library to a CCS library		2630

Morton Grove Public Library MONTHLY CCS INTERLIBRARY LOAN ACTIVITY 03/2023 - 03/2023

Circulation between a library's branches is excluded from these numbers. For example, circulation of an Algonquin Main item at Algonquin Branch is excluded. The columns are labeled as follows:

- 1. Lending Library
- 2. Intra-CCS To CCS Libraries
- 3. Other III. To Other Libraries or Systems in Illinois
- 4. Outside III. To Libraries Outside of Illinois
- 5. Total Total Sent by Lending Library

6. Percent Held - Lending Library Holdings to System Wide Holdings

7. Percent Intra-CCS - Lending Library Intra-CCS ILL to System Wide Total Intra-CCS ILL

Lending Library	Intra-CCS	Other III.	Outside III.	Total	Percent Held	Percent Intra- CCS
Algonquin	2,983	278	55	3,316	3.20	4.13
Cary	1,463	73	19	1,555	3.01	2.03
CCSL	3	0	0	3	0.00	0.00
Crystal Lake	1,660	165	48	1,873	3.14	2.30
Des Plaines	5,456	386	378	6,220	5.40	7.55
Ela	3,469	163	0	3,632	3.33	4.80
Evanston	3,776	154	78	4,008	7.02	5.23
Fox River Valley	2,685	76	17	2,778	2.93	3.72
Fremont	2,397	85	27	2,509	1.85	3.32
Glencoe	1,530	41	29	1,600	2.31	2.12
Glenview	4,906	189	120	5,215	4.99	6.79
Grayslake	3,031	89	23	3,143	3.46	4.20
Highland Park	2,775	89	38	2,902	4.26	3.84
Huntley	1,649	87	10	1,746	2.84	2.28
Indian Trails Public Library	2,659	281	139	3,079	3.43	3.68
Lake Forest	1,623	15	0	1,638	3.09	2.25
Lake Villa	2,135	88	23	2,246	3.01	2.96
Lincolnwood	915	32	1	948	2.10	1.27
McHenry	856	2	1	859	2.67	1.19
Morton Grove	2,040	52	12	2,104	3.66	2.82
Niles	3,718	169	91	3,978	4.96	5.15
Northbrook	3,573	208	134	3,915	4.86	4.95
Palatine Public Library	4,263	148	72	4,483	4.12	5.90
Park Ridge	2,602	103	50	2,755	3.55	3.60
Prospect Heights	1,856	39	20	1,915	2.68	2.57
Round Lake	1,644	67	71	1,782	3.15	2.28
Warren-Newport Public Library	0	0	0	0	0.00	0.00
Wilmette	3,364	161	119	3,644	5.23	4.66
Winnetka-Northfield	1,910	105	15	2,030	2.98	2.64
Zion-Benton	1,284	96	50	1,430	2.78	1.78
Total	72,225	3,441	1,640	77,306	100.00	100.00

		Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD Total	Prev YTD	Prev YrMo
CIRCULATION																
															2022	Feb-22
Total Checkouts (physical material)		12,684	12,213	13,574										38,471	22,945	11,626
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Total Renewals (physical material)		9,412	9,590	10,204										29,206	18,301	8,661
Downloads/Streaming																
ebooks		2,263	2,005	2,342										6,610	4,592	2,202
eAudiobooks		1,875	1,600	1,855										5,330	2,700	1,221
Movies		607	488	508										1,603	1,531	712
Music		88	72											274	211	108
Magazines		248	241	233										722	419	183
	TOTAL	27,177	26,209		0	0	0	0) () (0	0) (82,216	50,699	24,713
In House Use		1,545	1,559	2,212										5,316	1,291	831
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PATRONS																
Gate Count		10,056	8,653											18,709	14,282	7,370
Curbside Appointments		-,	-,											0	29	(
Active Cards		9,075	9,076	9,077											-	8,798
Other (NR Fee, Org, etc)														0	0	-,
% of MG pop w/active cards		40%	40%	40%										n/a	n/a	39%
,																
REFERENCE																
Adult																
Technology and Reference		811	881	952										2,644	1,561	752
Directional/General Library Info		747	772											2,265	1,176	568
Reading Program		0	12											12	0	(
		-		-											-	
Youth																
Technology and Reference		567	510	652										1,729	926	453
Directional/General Library Info		612	479											1,674	617	291
Reading Program		162	14											184	12	
		-														
Circulation																
General Info		98	105	116										319	71	71
Directional		115	123											373	96	96
	TOTAL	3,112	2,896		0	0	0	0) () (0	0			4,459	2,238
			_,	5,252					•	•				5,200	.,	_,_30
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	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD Total	Prev YTD	Prev YrMo
OUTREACH															
Offsite Visits	11	32	22										65	19	10
Audience	351	597	754										1,702	305	181
In Library Visits	0	1	0										1	3	3
Audience	0	3	0										3	16	16
School Deliveries	3	10	2										15	14	5
Items	61	212	15										288	360	193
Homebound Deliveries	16	19	17										52	0	0
ltems	154	159	125										438	0	0
TECHNOLOGY/INTERNET USE															
Public Access computers															
Sessions	805	697	786										2,288	1,059	572
Total time (hrs)	741	560	663										1,964	806	
AWE Early Learning computers															
Sessions	Unable to	obtain at this	time.										0	0	n/a
Total time (hrs)													0	0	
Public Scan Stations														 	
Scans	972	748	1,932										3,652	3,458	2,536
Faxes (pages)	111		126										309	176	
Public WiFi Use															
Sessions	3,257	3,164											6,421	0	n/a
Website Visits															
mgpl.org	12,676	12,695	14,192										39,563	21,788	10,815
Databases/Online Resources															
Sessions	853	579	637										2,069	1,811	689
Searches	3,262		2,426										7,724	5,168	
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	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD Total	Prev YTD	Prev YrMo
LIBRARY PROGRAMMING															
Adult															
Number of Program Sessions	4:	. 38	36										115	54	27
Total Attendance	830	767	681										2278	1148	581
Teen															
Number of Program Sessions	:	. 3	1										5	2	2
Total Attendance		2 39	2										43	17	17
Youth															
Number of Program Sessions	48	3 48	51										147	70	36
Total Attendance	1146	5 1341	1092										3579	2575	1253
Library-wide															
Number of Program Sessions		1	1										2	0	0
Total Attendance		92	170										262	0	0
MEETING ROOM USAGE															
Activity Room															
Library	39	42	43										124	16	16
Outside Use	(0 0	0										0	0	0
Baxter Auditorium															
Library	33	8 27	26										86	15	15
Outside Use	:	. 0	2										3	0	0
Cooperman Room															
Library Use	(0 0	0										0	0	0
Outside Use	(0 0	0										0	0	0
STUDY ROOM USAGE															
Reservations	266												870	312	157
Total time	497.5	506.5	692										1696	603	239.5
OTHER/MISCELLANEOUS															
Volunteer Hours															
Adult	49.6	96.1	99.21										244.91	56.49	34.45
Teen	10.5	5 O	0										10.5	30.32	12.09

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD Total	Prev YTD	Prev YrMo
SOCIAL MEDIA															
Facebook															
posts	26	22	19										67	77	39
total page likes as of 1st of the month	2,432	2,443	2,447										n/a	n/a	2098
interactions (engagements+clicks)	371	377	196										944	1,816	773
page reach	4,806	6,722	3,085										14,613		
Twitter					-										
posts	67	43	25										135	66	33
total followers as of the 1st of the month	783	785	788										n/a	n/a	755
profile visits	408	312	517										1237	865	494
interactions (engagements+clicks)	141	66	67										274	12	4
Instagram															
posts	91	57	66										214	42	22
total followers as of the 1st of the month	1,266	1,272	1,297										n/a	n/a	1054
engagements	998	582											1580	793	397
YouTube															
videos	7	4	4										15	8	3
views	334	394	162										890	174	73
subscribers	221	226	225										n/a	n/a	

Submitted on Sat, 04/08/2023 - 13:09 Submitted by: Anonymous

Submitted values are: Full Name: Theodore B Fiala Phone Number: 8473800467 Email Address: <u>tbfiala@gmail.com</u> Subject: We're going to miss the shade! Message: So sad to see tree is gone by bench along south east end of library. We enjoyed the shade it provided over many years.

Send to: Executive Director

Mr. Faila,

Thank you for taking the time to write me regarding the landscaping in the front of the Morton Grove Public Library. Later this year, we will be undertaking major exterior building maintenance/renovation work, including tuckpointing/brick repair, window replacement, and exterior painting, that necessitated the removal of those trees. Once that repair work is complete, we will look at replacing at least one of the trees and are also considering installing a butterfly and/or pollinator garden. I will be sharing more information on the building exterior renovations in upcoming issues of the Library's newsletters.

If I can be of any further assistance, or if you have any additional questions, comments, or concerns, please don't hesitate to contact me.

Pam Leffler (she/her) Executive Director Morton Grove Public Library 6140 Lincoln Avenue Morton Grove, IL 60053 847-929-5130 (direct) | 847-965-4220 (main) pleffler@mgpl.org | mgpl.org

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