

LIBRARIAN'S REPORT July 2025 Pam Leffler, Executive Director

The monthly Librarian's Report includes the following reports and tables of information:

- Administration Report by Pam Leffler, Executive Director
- Access Services Report by Jeffrey Ray, Access Services Manager
- Adult and Teen Services Report by Melissa Mayberry, Adult and Teen Services Manager
- Business Office Report by Leighton Shell, Business Manager
- Facilities and Maintenance Report by Edmon Tamas, Facilities Manager
- Marketing and Engagement Report by Karina Guico, Marketing and Engagement Manager
- Youth Services Report by Courtney Schroeder, Youth Services Manager
- Programming statistics table for previous month
- Circulation statistics table for previous month
- Interlibrary Loan statistics table for previous month
- Library statistics table for year-to-date

If a more accessible digital version of this report is required, please contact either the Executive Director at (847) 929-5130 / pleffler@mgpl.org or the Business Manager at (847)929-5121 / lshell@mgpl.org.



LIBRARIAN'S REPORT June/July 2025 Pam Leffler, Executive Director

Administration

Personnel

- Hasan Siddiqi began working as the new part-time Facilities Assistant. I am continuing to explore other staffing models to ensure adequate maintenance coverage at all hours the library is open.
- Danielle O'donovan was hired as an Access Services Clerk to fill the hours left vacant by the departure of Access Services Clerk Ivy DeWitt.
- Other personnel news can be found in the Department reports.

Automation & Technology

OSG continues routine and general maintenance of our computers and other automation systems.

Legal/Financial/Policy

- Department budget requests for 2026 were due to me by the end of July. I will be working on the 2026 budget throughout the month of August. The first reading of the 2026 budget will be at the September Board meeting.
- I am continuing to monitor the situation with IMLS funding. As mentioned previously, while the library receives no direct funding from IMLS, the Illinois State Library and our library system, RAILS, do. Cuts to funding for the state library and RAILS could potentially affect their services, which would in turn impact us.

Facilities

• I have been meeting with reps from Product Architect + Design and SMC to finalize plans for the start of the bathroom renovation project. Bids were due July 17. SMC has reviewed all bids and bidders. Zach Swanson from SMC will be at the August Board meeting to present their recommendations to award and to answer any questions the Board may have. Board members will see the list of bidders, bid amounts, and recommendations for the base project and the two alternates (alternates 1 & 2 – asbestos abatement and carpet and tile replacement on the east entrance and stairs to YS Department; alternates 3 & 4 – asbestos abatement and replacement of carpet in the Baxter Auditorium.).

- Concrete repair and restriping of parking spots on the east side of the library building was completed in June. We are planning on seal-coating and restriping the parking area directly to the north of the library building in Spring 2026.
- Additional information on the building and grounds can be found in the report by Facilities Manager, Ed Tamras.

Miscellaneous

- The annual Summer Reading Program Kick-off Block Party took place on Friday, June 6th and, as always, was a huge success! Attendees enjoyed the band, signed up for SRP, got Kona Ice and ate some popcorn, did crafts, got their faces painted, took advantage of the opportunity to speak to our sponsors, and perused the book and DVD sale.
- The community wide Pride event planned in conjunction with MG Pride, the Village, township, and
 other local organizations took place on Friday, June 13, 2025. There was a fairly decent turn-out,
 especially considering this was the first event of the group, and the weather was cold and rainy. I
 anticipate that we will continue to be involved with the MG Pride group for future events.

Events/Programs/Meetings

•	CCS Executive Committee meeting	June 11
•	Department Manager meeting(s)	June 4, July 2
•	ECC/Digital Library of Illinois Executive Committee meeting	June 25
•	IMRF Glass Half Full presentation – understanding benefits, VAC, etc.	July 9
•	Library Board of Trustees Regular meeting	June 12, July 10
•	Library Board of Trustees Special meeting	June 30
•	Morton Grove Chamber of Commerce Board meeting	June 5
•	Morton Grove Pride	July 10
•	Morton Grove Pride Community Event	June 13
•	SMC Meetings – bathroom renovation	June 16, July 1
•	Summer Reading Program Kick-Off	June 6

Besides the meetings listed above, I had several meetings throughout the month with Department Managers and other staff on a variety of personnel, collection, and building related issues.

MGPL Access Services July 2025 Report

Jeffrey Ray, Access Services Manager

Library Cards:

• 121 Library Cards registered

License Plate Sticker Renewals/Passport Acceptance:

- 24 License Plate Renewals
- 42 Passport Applications Accepted

Professional Development:

- 7/10/25 Jeffrey Ray attended CCS Circulation Technical Group meeting virtually.
- 7/23/25 Jeffrey Ray attended ILA Illinois Public Library Standards meeting virtually.

Other Department Activity:

- 2,406 Morton Grove Public Library items were sent to other libraries to fill hold requests.
- 3,088 hold items were processed by Circulation Staff for patrons to pick up at MGPL.
- 19,545 items were checked in by Circulation Staff.
- Ivy DeWitt resigned as an Access Services Clerk. Their last day was 7/31/2025.

MGPL Adult and Teen Services July 2025 Report

Melissa Mayberry, Adult and Teen Services Manager

Programming

This month, we had 41 programs with a total of 543 attendees.

The Adult and Teen Summer Reading Program finished with a total of 773 log entries and 257 participants. This year we saw an increase in teen participants as well as teen log entries. We are always pleased to see engagement from this age group.

We continue our collaboration with local organizations to offer timely and relevant programs. Balance Matters presented an informative program on fall prevention strategies, with over 40 attendees. While there was less attendance for Advocacy and Allyship with PFLAG Evanston and The Opioid Crisis: Emerging Trends and Lifesaving Responses, both programs addressed important issues. We remain committed to offering programs that reflect the diverse needs and interests of our community.

While the summer months typically bring an increase in patrons coming in for library programs, we also have seen a noticeable increase in patrons utilizing public computers, scanning and faxing documents, and using our wireless printing services. Staff are frequently asked to assist with these tasks, and patrons frequently express appreciation for the support we provide.

Book/Media Displays

- Anti-Boredom Month
- Disability Pride Month
- Music Documentaries
- National Grilling Month
- What did I Just Watch?
- Level Up
- Art Through the Ages
- Explore Outdoors
- The Beach is Calling

Book Rivers and Record Sets

- Best Books of 2025 so far
- Grilling Season
- Go Outside!
- New YA

Library Aware Newsletters

- Best Seller Preview
- New Fiction
- New Non-Fiction
- New AV
- New Graphic Novels

Continuing Education/Meetings/Webinars

- Bob and Marlene attended Webjunction: Resources and Strategies to Protect Older Adults from Fraud and Scams
- Bob attended Webjunction: Al and Public Libraries: Panel and Discussion
- Bobby attended Harvard Law School: Disability, Human Rights, and Information Technology
- Brenda, Cailyn and Melissa attended the Overdrive Marketplace Open Forum
- Cailyn attended Introducing the New NoveList Experience!
- Marlene attended Library Journal Teaching Critical Thinking and AI Literacy Through the Library
- Melissa met with our Hoopla Rep for a Annual Review
- Melissa attended Fortifying Your Library: Protecting Your Library and Staff Through Policy Confirmation
- Melissa and Luke attended ILA Network: Illinois Public Library Standards
- Nate attended Grants for Public Libraries Indiana State University
- Wynn attended AI and Public Libraries: Panel and Discussion presented by Webjunction
- Wynn attended ILA Noon Network: Help Stop Hate: Supporting Individuals and Communities

MGPL Business Office July 2025 Report

Leighton Shell, Business Manager

Business Office

- Typical monthly invoice payment. Added more vendors to ACH payment, bringing total to 31 vendors. ACH payment process seems to be smoothly implemented into work flow.
- Sat in on July 17 bathroom renovation public bid opening to act as library representative.

Human Resources

- Offboarded Access Services Circulation Clerk Ivy Dewitt.
- Participated in staff PIP counseling with department head and staff member.
- Adapted new Niche Academy naloxone training module for possible use in Paycom training environment.
- Researched alternative Employee Assistance Program options for the library.

IT Liaison

- Coordinated with Outsource Solutions Group to troubleshoot the library's Cricut laptop and YS
 computers. Determined YS computers probably need more memory. OSG recommended replacing
 Cricut laptop.
- Applied for and got library staff free access to Canva graphic design website using their *Canva for Non-Profits* program.
- Worked with E. Tamras troubleshooting Elevator Communication Failure alarm (elevator emergency phone).

Meetings/Training/Etc.

- On Friday, July 11th, I took part in the Illinois Library Association's Human Resources & Administration Forum (HRAF) Zoom call. The topic for this meeting was What Belongs in an Employee File.
- On Monday, July 21st, sat in on the Wellness Insurance Network board meeting Zoom call.
- On Wednesday, July 23rd, sat in on the Illinois Library Association's Zoom call discussing the new updated Standards for Illinois Libraries.
- On Thursday, July 31st, met with Nick Pastore, our new Paycom Client Services representative. We went over various Paycom functions that we could be using better.
- On Monday, August 4th, took part in the Staff Appreciation Committee meeting.
- On Wednesday, August 6th, sat in on the HR Source Peerhub/Roundtable Zoom call. Topics ranged from when it is appropriate to report staff incidents to worker's compensation to be reavement policy variations to document retention and more.
- In between meetings, I also participate in email lists for the North Suburban Library Peer Hub and the Library Administrative Assistant Networking Group (LAANG). I also participate in the Paycom Discussion Group on Facebook and the Niche Academy Users Group on Facebook.

MGPL Facilities and Maintenance July 2025 Report

Edmon Tamras, Facilities Manager

- East driveway parking lot got new striping done.
- A new toilet was installed in Pam's bathroom.
- Midwest Mech. was called because the YS office HVAC unit was not cooling the room, this unit may be leaking again. The unit will be monitored, and any new info will be shared later.
- The elevator emergency phone stopped working, a new one was installed by Colley elevator company.
- The HVAC unit that serves the Baxter room started leaking through the duct work and into the Cooperman ceiling due to a clogged drip tube. The wet areas of the ceiling were sprayed with mold killer chemical for pre-cautionary measures, and the carpet was shampooed.
- Replaced the water faucet sensor battery in the bathroom of the YS area.
- Maintaining the vending machine by restocking and making any small repairs needed.
- Continue to make changes to our outdoor light timers.
- Continued to perform daily and weekly tasks:
 - o Daily cleaning of the library and grounds.
 - o Weekly draining of the fire sprinkler auxiliary moisture accumulator tubes.
- Managed day-to-day building and ground operations.

MGPL Marketing & Engagement July 2025 Report

Karina Guico, Marketing & Engagement Manager

Publicity/Promotion

The Marketing Team continues to promote and publicize library events, services, and news.

- Karina sent out weekly e-blast
 - o The Marketing Team did not actively promote databases this month.
- Bettina created 29 new graphics and updated multiple items for AS and YS staff
 - Finished layout for August-September newsletter
 - Created new checklists for YS award books.
 - o Finalized a new graphic for enamel pins and tote bags for September.
 - Updated logos Family Reading Night logo, updated Tonie Box Kits, and created a template for new Yoto Card collection.
- Jan posted on social media 48 times
 - We received many positive comments on the "Library Life Lately R.E.P.O.R.T"
 - Facebook comment about Bubblefest, ""Participating in this Bubblefest truly refreshes
 one's view of this crazy world we live in. Watching these kids (& adults) playing with bubbles
 does something really special to my soul." Judy T
- Jan took photos at events throughout the month and the photos were uploaded to Flickr. Select event recordings were posted on our YouTube channels.

Other Projects

- Karina applied for the Live & Amplified Sound Permit for the two upcoming Front Porch Concerts.
- Karina sent out the letters to inform residents about the live music for the August and September front porch concerts.
- Karina started to order promotional materials that will be used for the welcome packets for Library Card Sign Up Month.

Community and Staff Engagement

• Karina set up the Staff Summer Activity Challenge and updated the webpage throughout the month with staff activities, points, and recommendations.

Meetings/Training

- Bettina met with Courtney to discuss Yoto
- Bettina met with Katie to discuss Story Dream Machine

MGPL Youth Services July 2025 Report

Courtney Schroeder, Youth Services Manager

Programming

In July we held 66 programs for 2271 people and had 921 people sign up for the **Summer Reading Program** in addition to that.

This month we hosted our first **Dungeons & Dragons** program in several years. With the 'gaming' theme of Summer Reading, we thought we'd try to bring the program back and there was a good group of kids who came to play. We were able to secure the game leader for another session in November.

July is always jam-packed with events, reading program check-ins, and annual Tie Dye events for kids who have earned their Summer Reading t-shirts. In July, we had three of our five **Tie Dye your T!** events, bringing 455 people to the lawn.

One of my favorite events of the summer, a holdover from post-covid times when we were forced to hold all of our programs outside, is **Bubble Fest**. This year's program brought 96 people to the Library, which is incredible. There really is nothing like watching a bunch of kids play with bubbles – it is good for the soul.

Katie brought back the **Stuffed Animal Sleepover** this summer and 17 animals slept overnight, creating chaos in the library while we were closed. Kids and their favorite stuffed animals came to the Library on Saturday, dropping them off for fun and games before picking them back up on Sunday and celebrating with a storytime.

Natalie and Debbie hosted a **Candyland Tournament** where 20 kids competed against each other playing shortened games until one child reigned supreme and was crowned the Candyland Queen. When the kids were leaving, there were several questions about which board game would be our next tournament choice, so clearly, we're going to have to host another board game tournament soon.

Outreach

In July Jessie and Debbie visited 6 groups (159 kids/counselors) at the Morton Grove Park District day camps and the Youth Services team put together 1 book bag of 20 items for area schools.

Professional Development/Training/Meetings

In July the Youth Services staff attended the following professional development and training meetings:

- Debbie and Jess attended the STAR_Net/NASA's Neurodiversity Network webinar,
 Supporting Neurodiverse Patrons and Colleagues at Your Library.
- Debbie attended an IMRF Webinar.

July Programming Statistics – Morton Grove Public Library

Adult Programs

Program Name	No. of	Total
Fiogrammanie	Sessions	Attendance
Tuesday Movies	5	99
Chair Yoga	1	14
Chair Yoga (Online)	1	9
Crafting for Charity	2	38
ESL Games & Gab (Conversation)	1	4
Social Seniors: Bingo	1	11
Social Seniors: Arts & Crafts	1	10
Social Seniors: Trivia	1	8
Social Seniors: Wits Workout	1	5
Evening Craft for Adults and Teens	1	10
Tech Tuesday Drop-in	1	0
Indie Movie Night	1	3
Advocacy and Allyship with PFLAG Evanston (Online)	1	3
Summer Reading T-Shirt Bleaching	1	2
Owls of Illinois	1	23
Versiti Blood Drive Event	1	9
Introduction to Machine Sewing	1	6
Summer Reading T-Shirt Bleaching	1	1
Photo Editing with the Snapseed App	1	4
The Opioid Crisis: Emerging Trends and Lifesaving Responses	1	3
Balance Matters	1	42
Summer Reading T-Shirt Bleaching	1	8
Exploring Spices: Hungarian Sweet & Spicy Paprika (Online)	1	10
Cable Options and Reducing Robocalls (Online)	2	20
Designer Hacks for Easy Flower Arranging	2	28
Book a Librarian	2	2
LitLounge	1	8
Between the Lines	1	4
Between the Lines (Online)	1	8
Tiny Kits Kits	1	100
Senior Activity Kits	1	35
ESL Activity Kits	1	8
Seed Library	1	8
Total Adult Programs	41	543

Teen Programs

Program Name	No. of Sessions	Total Attendance
Teen Hangout	1	0
Total Teen Programs	1	0

Youth Programs

fouth Programs	No. of	Total
Program Name	Sessions	Attendance
Anime Club	1	5
Bedtime Stories & More	1	17
Bubble Fest	<u>'</u>	96
Button Making	2	78
Candyland Tournament	1	24
Chess Academy	1	15
Crafty Saturday	<u>.</u>	68
Drama Club	<u>.</u> 1	7
Dungeons & Dragons	2	7
Family Engineering Night		22
Family Lawn Games	1	30
Family Storytime	1	13
Firework Storytime	1	31
Frog Lady (Reptile Show)	1	120
Lego Builders	2	41
Mess-terpiece Monday: Rock Painting	1	33
Mini Masterpieces	1	9
Monday Morning Playgroup	4	109
Nintendo Switch Gaming	2	7
Read to the Rainbow Dogs	1	16
Red, White, & Bicycle	1	39
Sound it Out to the Pup	1	9
STEAM Stop	2	38
STEMonade Stand	3	450
Stories in the Park	5	100
Stuffed Animal Sleepover	1	17
Summer Movies	3	42
Summer Reading Participants	1	921
Summer Storytime	10	219
Tie Dye your T!	3	455
Tiny Science	1	19
Tots Dealing with Big Feelings	1	27

Water Babies	6	90
Wicked Sing-Along Movie	1	15
Zentangle Art	1	3
Total Youth Programs	67	3192

Library Wide Programs

Program Name	No. of Sessions	Total Attendance
None	0	0
Total Library Wide Programs	0	0

YS Talks/Tours Inside the Library

Program Name	No. of Sessions	Total Attendance
None	0	0
Total YS Talks/Tours Inside the Library	0	0

ATS Talks/Tours Inside the Library

Program Name	No. of Sessions	Total Attendance
None	0	0
Total ATS Talks/Tours Inside the Library	0	0

YS Talks/Visits Outside the Library

Drogram Nama	No. of	Total
Program Name	Sessions	Attendance
Morton Grove Park District	6	159
Total YS Talks/Visits Outside the Library	6	159

ATS Talks/Visits Outside the Library

Program Name	No. of Sessions	Total Attendance
Total ATS Talks/Visits Outside the Library		

Marketing & Engagement Outreach

Program Name	No. of	Total
	Sessions	Attendance
Total Marketing & Engagement Outreach		

Morton Grove Public Library Monthly Statistics For 07/2025

The Checkout numbers and Renewal numbers exclude in-house cards as well as test cards
The line that reads "Number Of Items Currently Out" counts items with these Item Statuses:
'Checked Out', 'On loan to another library', 'Awaiting Pickup', 'In transit to another library', 'In-Transit to Home Library'
For More Information: https://www.learning.ccslib.org

Transaction Type	Transaction SubType	NUMBER OF PATRONS ITEMS TRANSACTIONS
Checkins at your stations	Leap Check in	13277
Checkins at your stations	Checkin Leap In Hous	1950
Checkins at your stations	Self Check in	29
Checkins at your stations	Quick Check in	41
Checkins at your stations	Checkin Leap Invento	5
	Total Checkins	15302
Checkouts at your stations	Self check Check out	8126
Checkouts at your stations	Leap Checkout and Renewal	4523
	Total Checkouts	12649
Renewals at your stations	Third party renewal	45
Renewals at your stations	Power PAC Renewal	29
Renewals at your stations	Self check Check out	62
Renewals at your stations	Auto-renewal	10090
Renewals at your stations	Leap Checkout and Renewal	287
	Total Renewals	10513
Number of your Library's items checked out system-wide		12586
Number of your Library's unique items checked out system-wide		11344

Holds Placed through your interface		3230
Holds placed for/by your patrons		3402
Holds Held		3088
Holds Located		0
Holds Checkedout		2682
Holds Expired		0
Holds Cancelled		536
Holds Unclaimed		290
Number Of Items Currently Out		13037
Existing "MortonGrove" patron received new barcode		32
Patron Expiration Date Extended More Than 30 Days:		8
Count of physical patron records at beginning of 07/2025		10314
Minus Patron records physically deleted		61
Minus Patron library was changed from "MortonGrove" to some other CCS librar		5
Plus Patron records physically added		121
Plus Patron library was changed from some CCS library to "MortonGrove"		3
Count of physical patron records at end of 07/2025		10372
Minus In-House and Test Cards		9
Minus Expired Cards		329
Unexpired Patrons on file		10034
Leap Registration	Patron Lib=MortonGrove	121
Leap Registration	Patron Lib=CCSL	14
Monthly ILLINET numbers		
Number of items borrowed by your library and supplied by a CCS library		2055
Number of items lent by your library to a CCS library		2406
		2100

Morton Grove Public Library MONTHLY CCS INTERLIBRARY LOAN ACTIVITY 07/2025 - 07/2025

Circulation between a library's branches is excluded from these numbers.

For example, circulation of an Algonquin Main item at Algonquin Branch is excluded.

The columns are labeled as follows:

- 1. Lending/Borrowing Library
- 2. Lent Intra-CCS To CCS Libraries
- 3. Lent Other III. To Other Libraries or Systems in Illinois
- 4. Lent Outside III. To Libraries Outside of Illinois
- 5. Total Lent Total Sent by Lending Library
- 6. Percent Held Lending Library Holdings to System Wide Holdings
- 7. Percent Intra-CCS Lending Library Intra-CCS ILL to System Wide Total Intra-CCS ILL
- 8. Borrowed Intra-CCS From CCS Libraries
- 9. Borrowed Inter-CCS From Non-CCS Libraries
- 10. Total Borrowed -

Lending/Borrowing Library	Lent Intra- CCS	Lent Other III.	Lent Outside III.	Lent Total	Percent Held	Percent Intra- CCS	Borrowed Intra-CCS	Borrowed Inter-CCS
Algonquin	3,237	182	33	3,452	2.80	4.23	2,160	31
Cary	1,304	188	43	1,535	2.81	1.70	2,347	49
CCSL	3	0	0	3	0.00	0.00	441	0
Crystal Lake	2,191	210	39	2,440	2.64	2.86	3,242	52
Des Plaines	4,675	276	213	5,164	4.80	6.11	3,057	164
Ela	2,731	156	0	2,887	2.82	3.57	3,303	18
Evanston	3,281	120	62	3,463	5.12	4.29	4,162	63
Fox River Valley	2,477	110	27	2,614	2.63	3.24	1,999	27
Fremont	2,204	104	18	2,326	1.88	2.88	2,983	35
Glencoe	1,414	77	20	1,511	2.21	1.85	791	32
Glenview	4,454	212	121	4,787	4.32	5.82	2,680	45
Grayslake	2,659	78	19	2,756	2.83	3.48	1,984	27
Highland Park	2,542	203	54	2,799	4.01	3.32	2,952	59

Lending/Borrowing Library	Lent Intra- CCS	Lent Other III.	Lent Outside III.	Lent Total	Percent Held	Percent Intra- CCS	Borrowed Intra-CCS	Borrowed Inter-CCS
Huntley	1,694	90	11	1,795	3.15	2.21	2,366	42
Indian Trails Public Library	3,005	139	75	3,219	2.93	3.93	3,568	67
Lake Forest	1,307	55	0	1,362	2.83	1.71	1,626	7
Lake Villa	2,113	107	40	2,260	2.10	2.76	2,775	0
Lincolnwood	1,006	52	10	1,068	2.14	1.31	833	9
McHenry	558	42	10	610	2.43	0.73	1,323	0
Morton Grove	1,787	87	27	1,901	3.24	2.34	1,849	29
Mount Prospect	5,369	224	1	5,594	6.27	7.02	2,527	66
Niles	3,594	174	80	3,848	4.70	4.70	2,372	11
Northbrook	2,909	172	116	3,197	4.33	3.80	3,937	70
Palatine Public Library	3,446	117	57	3,620	3.67	4.50	6,326	33
Park Ridge	2,325	135	93	2,553	3.00	3.04	2,932	21
Prospect Heights	1,810	78	32	1,920	2.45	2.37	915	12
Round Lake	1,698	75	70	1,843	2.85	2.22	877	3
Vernon Area Library	0	0	0	0	0.00	0.00	1	0
Warren-Newport Public Library	1,620	0	0	1,620	2.80	2.12	2,756	62
Waukegan	1,558	16	0	1,574	2.69	2.04	782	0
Wilmette	3,421	133	75	3,629	4.25	4.47	3,982	45
Winnetka-Northfield	2,633	97	22	2,752	2.82	3.44	1,789	69
Zion-Benton	1,489	156	61	1,706	2.47	1.95	1,045	7
Total	76,514	3,865	1,429	81,808	100.00	100.00	76,682	1,155

		Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD Total	Prev YTD	Prev YrMo
CIRCULATION						•									-	
Total Checkouts (physical material)		11,661	10,478	11,425	10,704	10,901	14,472	12,649						82,290	83,747	13,696
, , , , ,		,	,	,	,	,	,	,						,	,	,
Total Renewals (physical material)		9,430	8,760	9,128	9,241	9,007	8,625	10,513						64,704	64,833	9,780
			·			·										-
Downloads/Streaming																
ebooks		2,673	2,374	2,477	2,287	2,326	2,487	2,616						17,240	15,473	2,391
eAudiobooks		2,595	2,313	2,342	2,428	2,597	2,356	2,506						17,137	14,519	2,198
Movies		910	700	702	656	669	829	748						5,214	5,152	737
Music		159	210	211	259	195	90	67						1,191	935	134
Magazines		855	815	857	861	930	883	863						6,064	5,375	696
	TOTAL	28,283	25,650	27,142	26,436	26,625	29,742	29,962	0	0	0	0	(193,840	190,034	29,632
In House Use		1,581	1,592	1,654	1,451	1,358	1,880	1,950						11,466	10,692	1,919
<u>PATRONS</u>																
Gate Count		8,808	8,646	9,441	9,824	9,478	11,906	12,023						70,126	75,910	11,865
Curbside Appointments		6	2	3	2	0	1	0						14	0	(
Active Cards		9,931	9,968	9,890	9,912	9,926	9,990	10,034								9,755
Other (NR Fee, Org, etc)														0	0	(
% of MG pop w/active cards		39.25%	39.40%	39.09%	39.18%	39.20%	39.40%	41.00%						n/a	n/a	38.14%
<u>REFERENCE</u>																
Adult																
Technology and Reference		726	725	965	734	716	809	779						5,454	6,060	867
Directional/General Library Info		886	1,079	1,088	1,067	945	979	1,098						7,142	7,205	1,154
Reading Program		0	0	0	0	0	230	26						256	283	72
Youth																
Technology and Reference		540	485	489	591	518	700	663						3,986	3,799	690
Directional/General Library Info		439	416	352	405	466	639	569						3,286	3,553	697
Reading Program		232	9	3	2	14	1371	826						2,457	2,548	653
Circulation																
General Info		143	84	132	138	91	86	81						755	752	96
Directional		145	95	154	155	93	104	99						845	772	12:
	TOTAL	3,111	2,893	3,183	3,092	2,843	4,918	4,141						24,181	24,972	4,348

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD Total	Prev YTD	Prev YrMo
OUTREACH															
Offsite Visits	36	29	31	29	49	6	6						186	195	8
Audience	793	593	798	1,234	2,523	262	159						6,362	5,143	
														<u> </u>	
In Library Visits	1	1	0	2	1	0	0						5	4	0
Audience	17	14	0	19	78	0	0						128	173	0
School Deliveries	4	4	3	2	0	13	1						27	31	3
Items	93	94	46	55	0	475	20						783	730	73
Homebound Deliveries	15	13	16	15	19	10	13						101	89	
Items	112	97	131	123	172	91	85						811	855	134
TECHNOLOGY/INTERNET USE															
Public Access computers															
Sessions	580	615	751	734	888	1,014	1,007						5,589	5,475	909
Total time (hrs)	459	557	702	739	828	1,042	1,096						5,423	4,782	842
AWE Early Learning computers															
Sessions	473	336	438	651	408	489	503						3,298	3,106	
Total time (hrs)	158	112	146	217	136	163	168						1,100	909	139
Public Scan Stations															
Scans	668	1,073	2,499	883	1,046	1,323	1,974						9,466	8,979	
Faxes (pages)	230	158	333	186	275	115	329						1,626	1,523	227
Public WiFi Use															
Sessions	3,175	3,288	3,469	3,598	3,590	3,913	3,954						24,987	22,602	3,333
Website Visits	12,206	10,593	12,043	11,449	12,616	12,834	12,805						84,546	84,691	15,159
Databases/Online Resources															
Sessions															
Searches	1,215	1,045	1,200	1,214	1,048	1,100	1,267						8,089	7,898	
	3,369	2,685	2,823	4,017	3,098	2,851	3,571						22,414	19,879	2,820
												1			
												1			
												1			

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD Total	Prev YTD	Prev YrMo
LIBRARY PROGRAMMING					, ,		· · · · · ·		3343						
Adult															
Number of Program Sessions	39	35	46	43	44	39	41						287	270	39
Total Attendance	493	548	726	630	557	580	543						4,077	5,074	849
Teen															
Number of Program Sessions	2	3	2	3	4	2	1						17	12	1
Total Attendance	5	9	0	9	15	15	0						53	70	22
Youth															
Number of Program Sessions	54	50	55	61	51	58	67						396	363	63
	1,550	1,214	1,510	1,587	1,115	1,985	3,192								
Total Attendance	1,550	1,214	1,510	1,587	1,115	1,985	3,192						12,153	11,390	3,447
Library-wide															
Number of Program Sessions	1	0	0	3	1	1	0						6	9	C
Total Attendance	109	0	0	104	16	375	0						604	1,045	(
MEETING ROOM USAGE															
Activity Room															
Library	36	44	46	46	44	32	38						286	269	32
Outside Use	0	0	0	0	0	0	0						0	0	32
Outside ose		U	- 0	o o	U	U	0							0	
Baxter Auditorium															
Library	35	26	29	39	36	36	33						234	232	30
Outside Use	2	6	8	4	4	1	1						26	25	2
Cooperman Room															
Library Use	79	123	95	75	59	69	46						546	32	7
Outside Use	0	0	0		0	0	0						0	0	(
STUDY ROOM USAGE															
Reservations	343	350	360	399	378	340	395						2,565	2,289	311
Total time	767.5	760.0	799.5	873.5	772.5	773.5	826.5						5,573.0	5,032.0	651.5
OTHER/MISCELLANEOUS															
Volunteer Hours															
Adult	130.0	123.3	109.4	122.1	90.6	98.6	125.2						799.2	810.9	107.6
Teen	0.5	6.5	0.0	10.5	4.5	59.3	61.3						142.5	149.6	63.4

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD Total	Prev YTD	Prev YrMo
SOCIAL MEDIA															
Facebook															
posts	19	17	20	26	21	21	17						141	167	31
total page likes as of 1st of the month	2,601	2,590	2,596	2,597	2,595	2,610	2,618						n/a	n/a	2,567
interactions (engagements+clicks)	187	172	320	638	349	475	271						2,412	1,719	276
page reach	2,100	3,100	3,600	6,800	3,000	5,462	4,017						28,079	62,694	3,800
Instagram															
posts	35	29	28	33	33	41	28						227	268	33
total followers as of the 1st of the month	1,844	1,850	1,861	1,874	1,890	1,906	1,919						n/a	n/a	1,741
engagements					532	760	519						1811	5,522	1,419
YouTube															
videos	0	1	2	1	2	1	1						8	19	1
views	0	6	84	31	102	8	9						240	794	22
subscribers	268	268	272	274	279	282	282						n/a	n/a	258
TikTok															
posts	4	3	5	2	4	3	3						24	36	4
total followers as of the 1st of the month	665	682	706	749	773	781	803								481
													Started post	ing on TikTol	04/2024